August 4, 2014

TO: Deans, Directors and Heads of Unit
    University of the Philippines
    Diliman, Quezon City

FROM: Prof. Rita B. Gudiño
    Ceramic Studio Faculty Coordinator

RE: INVITATION TO JOIN THE CERAMIC STUDIO EXTENSION PROGRAMS

Mabuhay! The UPCFA Ceramic Studio is organizing the following Extension Programs this First Semester, SY 2014-2015:

- **Pottery and Clay Sculpture Workshop for Beginners**
  Schedule: Every Monday, 9am to 12 pm / 1:30 – 4:30pm
  This workshop is open to ages 7 and above and will be facilitated by professional potter, Joey de Castro.

- **Advanced Pottery Workshop**
  This workshop is open to students who already have the basic skills in working the pottery wheel. It will be facilitated by professional potter, Pete Cortes.
  Schedule: Every Saturday, 9am to 12 pm / 1:30 – 4:30pm

The 7-session workshops will be opened as soon as we have a minimum of 4 students enrolled in each schedule. The targeted start date of the workshops is on August 23 for the Saturday class and August 18 for the Monday class. The Ceramic Studio is offering the following discounted rates for UP Faculty / UP Staff / CFA Alumni or one dependent:

- Workshop Fee: From P6500.00 to P5525.00, inclusive of 10 kilos of clay and firing
- Additional Clay Fee: From P60/kilo to P55/kilo
- Firing Fee (for works over and above the 10 kilos of clay inclusive of the workshop fee): From P2.00 / cu in to P 1.80 / cu in

We invite you and your constituents to join our programs. We look forward to seeing you at the Ceramic Studio! Thank you.

Sincerely,

Prof. Rita B. Gudiño, MFA
Faculty Coordinator / Program Director
UPCFA Ceramic Studio

Endorsed by:

Dean Leonardo C. Rosete

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