



## OPISINA NG BISE TSANSELOR PARA SA GAWAING PANGKOMUNIDAD

UNIBERSIDAD NG PILIPINAS DILIMAN

Quezon Hall, Diliman, Lungsod ng Quezon

Telepono: (632) 8981-8500 local 2591, 8600, 8601

*e-mail:* ovcca.updiliman@up.edu.ph; *Website:* ovcca.upd.edu.ph



March 31, 2026

Memorandum No. JFA – 26 – 06

To : UP Diliman Community

**Subject : DEPUTIZATION OF UPD TMO TRAFFIC ENFORCERS AND IMPLEMENTATION OF APPREHENSION UNDER THE SINGLE TICKETING SYSTEM (STS)**

In support of the implementation of the Single Ticketing System (STS) and the strengthening of traffic management and road safety within the campus, we respectfully inform the UPD community that UPD Transportation Management Office (UPD TMO) traffic enforcers are deputized traffic personnel of the Metropolitan Manila Development Authority (MMDA) and the Local Government Unit of Quezon City.

In this capacity, they are duly authorized to apprehend traffic violators and issue citation tickets, specifically the Unified Ordinance Violation Receipt (UOVR), pursuant to the Metro Manila Traffic Code of 2023 and Quezon City Ordinance No. SP-3172, S-2023.

In line with this, UPD TMO will resume the apprehension of traffic violators starting April 6, 2026.

While UPD TMO continues to enforce all traffic rules and regulations within the campus, attached for your reference are the common traffic violations and corresponding penalties based on the MMDA report.

Traffic violators may settle their citation tickets through the following:

- QC E-Services Website (online payment)
- QC LGU Traffic and Transport Management Department (TTMD) Office, DPOS Building, QC Hall Compound, Kalayaan Avenue, Diliman, Quezon City

### **General procedure for UPD TMO Traffic Enforcers when apprehending a traffic violator** (adapted from MMDA)

To ensure professionalism, transparency, and respect in all apprehension activities, UPD TMO Traffic Enforcers are guided by the following procedures:

1. Wear proper and complete uniform (black polo shirt with UP and UPD TMO logo), with ID and visible nameplate
2. Flag down the vehicle and guide it to a roadside location that will not obstruct traffic; apprehension should be conducted in an open and visible area
3. Maintain a safe and appropriate distance from the vehicle
4. Greet the driver respectfully and introduce their name and authority
5. Ensure that the driver remains inside the vehicle during the apprehension process
6. Courteously inform the driver of the violation
7. Request the driver's license, vehicle registration, and other pertinent documents
8. Accomplish the Unified Ordinance Violation Receipt (UOVR) within three (3) to five (5) minutes, without unnecessary delay
9. Refrain from extending any part of the body inside the vehicle during apprehension

10. Issue the driver's copy of the UOVR and inform them where and when the fine may be settled

Should you encounter any traffic enforcer who may not be following these procedures, you may take note of their name (as indicated in the nameplate), time, and location of the incident for proper reporting.


For concerns and complaints:

- On traffic violations (apprehension itself) – These may be filed or contested with the QC LGU TTMD Office
- On the conduct of the UPD TMO traffic enforcer – These may be reported to the UPD Office of the Vice Chancellor for Community Affairs (OVCCA) and/ or UPD TMO

#### **Attachments and references**

- List of common traffic violations and penalties
- Quezon City Ordinance No. SP-3172, S-2023 (Metro Manila Traffic Code of 2023) – <https://quezoncity.gov.ph/wp-content/uploads/2023/09/SP-3172-S-2023.pdf>
- MMDA Traffic Violation Fines and Penalties – [https://mmda.gov.ph/images/pdf/Home/Traffic\\_FINES\\_PENALTIES\\_CY2025.pdf](https://mmda.gov.ph/images/pdf/Home/Traffic_FINES_PENALTIES_CY2025.pdf)
- Single Ticketing System (STS) Information – <https://mmda.gov.ph/faq/20-faq/6457-single-ticketing-system-faq.html>

For everyone's information, guidance, and strict compliance. We respectfully enjoin the UPD community to uphold traffic discipline and ensure campus safety.

  
**JERWIN F. AGPADA**  
Vice Chancellor for Community Affairs

cc: OC  
DLO  
OIL System  
OVCA  
OVPA

**List of common traffic violations and penalties**

Source: MMDA

# TOP 20 TRAFFIC VIOLATIONS AND PENALTIES

OFFENSES	FINES/PENALTIES		
	OFFENSE FREQUENCY		
	1ST	2ND	3RD
<b>ILLEGAL TURNING</b>	₱150	₱150	₱150
<b>UNATTENDED ILLEGAL-PARKED</b> Reg. no. 18-008 Series of 2018 1/7/2019	₱2000 WITH IMPOUNDMENT	₱2000 WITH IMPOUNDMENT	₱2000 WITH IMPOUNDMENT
<b>DISREGARDING TRAFFIC SIGNS</b> (The Metro Manila Traffic Code of 2023)	₱1000	₱1000	₱1000
<b>UNIFIED VEHICLE VOLUME REDUCTION PROGRAM</b> (The Metro Manila Traffic Code as 2023)	₱500	₱500	₱500
<b>ATTENDED ILLEGAL-PARKED</b> Reg. no. 18-008 Series of 2018 1/7/2019	₱1000	₱1000	₱1000
<b>Dress Code for Riders (for Motorcycles)</b> (The Metro Manila Traffic Code of 2023)	₱500	₱750	₱1000
<b>OBSTRUCTION - MMDA Reg. No. 18-008 Series of 2018</b> (as of January 7, 2019)	₱1000	₱1000	₱1000
<b>FAILURE TO GIVE PROPER SIGNAL</b>	₱150	₱150	₱150

# TOP 20 TRAFFIC VIOLATIONS AND PENALTIES

OFFENSES	FINES/PENALTIES		
	OFFENSE FREQUENCY		
	1ST	2ND	3RD
STALLED VEHICLE	₱200	₱200	₱200
NO DRIVERS UNIFORM	₱100	₱100	₱100
FAILURE TO CARRY/SHOW/SURRENDER DRIVERS LICENSE	₱150	₱150	₱150
FAILURE TO USE SEATBELT (The Metro Manila Traffic Code of 2023)	₱1000	₱2000	₱5000 plus one week suspension
LOADING/UNLOADING IN PROHIBITED ZONE (The Metro Manila Traffic Code of 2023)	₱1000	₱1000	₱1000
DRIVING IN SLIPPERS	₱100	₱100	₱100
DEFECTIVE MOTOR VEHICLE ACCESSORIES (The Metro Manila Traffic Code of 2023)	₱1000	₱1000	₱1000
NO CRASH HELMET (The Metro Manila Traffic Code of 2023)	₱1500	₱3000	₱5000 4th offense ₱10,000 with confiscation



MMDAGOVPH



MMDAPH



MMDA.GOV.PH



MMDA



@OFFICIALMMDA



136

# TOP 20 TRAFFIC VIOLATIONS AND PENALTIES

OFFENSES	FINES/PENALTIES		
	OFFENSE FREQUENCY		
	1ST	2ND	3RD
<b>RECKLESS DRIVING</b> (The Metro Manila Traffic Code of 2023)	₱1000	₱1000 with seminar	₱2000 with seminar
<b>TRICYCLE BAN</b> (The Metro Manila Traffic Code of 2023)	₱500	₱500	₱500
<b>TRUCK LANE</b>	₱2000	₱2000	₱2000
<b>STORAGE FEE</b>	₱80/DAY	₱80/DAY	₱80/DAY

Source: MMDA Traffic Ticket Management Division,  
January - April 2025



MMDAGOVPH



MMDAPH



MMDA.GOV.PH



MMDA



@OFFICIALMMDA



136