



OPISINA NG BISE TSANELOR PARA SA GAWAING PANGKOMUNIDAD

UNIBERSIDAD NG PILIPINAS DILIMAN
Quezon Hall, Diliman, Lungsod ng Quezon
Telepono: (632) 8928 2947; 8981 8500 local 8600, 8601
e-mail : ovcca.updiliman@up.edu.ph



27 September 2022

Memorandum No. LMTB – 22 – 07

For : Deans, Directors, Heads of Units
Faculty, REPS, Administrative Staff, and Students

Subject : **UP Vehicle Sticker for Academic Year 2022 - 2023**

The UP vehicle sticker for AY 2022-2023 shall be issued to eligible applicants starting 5 October 2022. The following procedure shall be observed:

1. Eligibility and Fees

Applicants must be either one of the following: University Official, faculty, REPS, Administrative Staff, student, and other UPD- connected individuals. UP Officials, faculty, REPS and administrative staff are eligible for one complimentary sticker. A maximum of two (2) vehicle stickers can be granted per applicant.

The following fees shall apply:

User	Cost	
	Until December 31, 2022	From January 01, 2023
University Official, Faculty, REPS, Administrative Staff	Complimentary for the 1 st sticker	
Official (red plate) UP Vehicles	Complimentary	
Student	P200.00	P300.00
Alumni, Legitimate Resident, Service Provider, LTO franchised school service, Others that have legal arrangement/contract of agreement with the University	P400.00	P500.00
Additional Sticker	P400.00	P500.00

Each non-UP unit (business concessionaire, government office, etc.) located within the UPD campus will be allocated a maximum of ten (10) vehicle stickers. Should there be more than 10 applications emanating from an office, the OVCCA shall request the office to submit a list of applicants in order of priority.

For faculty, REPS, and staff who will not apply for a UP vehicle sticker, but will be using Grab or taxi as mode of transportation to enter the campus, a complimentary gate pass shall be issued. Kindly email us at vehiclesticker.updiliman@up.edu.ph with the subject: APPLICATION FOR A GATE PASS, with the following information and attachment:

- Name
- College/Unit
- Category (tenured/Non-tenured faculty, permanent/non-permanent REPS or staff)
- 4.5 cm x 3.5.cm (passport size) photo

2. Application Procedure for a Vehicle Sticker

- 2.1 Submit your application together with all the scanned requirements at <https://tinyurl.com/UPDVehicelStickerApp>. Incomplete requirements will not be processed. **Walk-in applicants will not be accepted.**
- 2.2 A staff member will verify and assess the documentary requirements and a feedback or confirmation email will be sent with online payment instructions (if applicable), and a schedule of when you can come to the office for the vehicle inspection and installation of sticker.
- 2.3 Proceed to the OVCCA located at the Lower Ground Floor in Quezon Hall on the appointed time stated in the confirmation email for verification and installation.
- 2.4 On the day of processing, the following procedure shall be observed:
Station 1- Verification of appointment
Station 2- Vehicle inspection and installation of sticker

2.5 Special Application Process for Professors Emeriti

In consideration of their status, Professors Emeriti only need to set an appointment with OVCCA at telephone number 89282947, when applying for a vehicle sticker. The OVCCA staff shall process the request and place the vehicle sticker on the agreed schedule.

3. Requirements

Prepare ahead the following requirements for online submission:

3.1 Basic Requirements for All Applicants:

- LTO Certificate of Registration (or Sales Invoice for new vehicle)
- LTO Official Receipt
- UP Form 5 or any proof of enrollment (for students)
- UP Identification Card

3.2 Additional requirements, if applicable:

- Notarized Deed of Sale and/or company certification if applicant is not the registered owner
- Proof of contract/legal arrangement/document (for service providers)
- UPA Alumni ID (if applicable)
- Appointment Papers (for non-permanent UP Personnel)

4. OVCCA Right to Refuse Requests

The OVCCA reserves the right to refuse the installation of stickers based on but not limited to the following grounds:

- Loud muffler sound (can be a distraction to academic activities)
- Fake records
- Vehicle is different from the ones declared in the application form.
- Other reasons which are contrary to public safety and security and other pertinent laws.

5. Penalty on Misrepresentation and Unauthorized Use of UP Vehicle Sticker

Tampering and presenting fake vehicle stickers as well as university personnel and students who allow reproduction of their UP Identification Cards for purposes of gaining access through the University portals to unauthorized individuals shall be subject to the following sanctions:

	UP Faculty, REPS, and Administrative Staff Violators	UP Student Violators	UP Alumni and Non-UP Affiliated Violators
First Offense	Reprimand	Reprimand	Reprimand
Second Offense	Revocation of sticker for the current academic year	Revocation of sticker for the current academic year	Revocation of sticker and blacklisted
Third Offense	Initiation for the filing of administrative complaint	Initiation for the filing of student complaint	--

6. Regulation of Entrance and Exit of Vehicles at University Portals

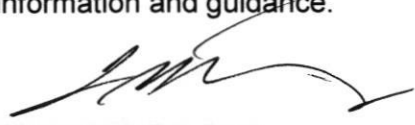
Please be informed that the OVCCA is targeting the start of implementation of the **No UP Vehicle Sticker, No Entry/Exit** policy on 05 December 2022. As a reminder, the following are the salient points of the policy:

- The **No UP Vehicle Sticker, No Entry/Exit** at the Velasquez and Ylanan portals;
- The **No UP Vehicle Sticker** and the **No ID, No Entry-Exit** at the Magsaysay, Jacinto, and Purok Aguinaldo portals; and
- Vehicles with no UP sticker can only enter thru the University Avenue portal but shall be subject to inspection.

7. Additional Responsibility

Along with the privilege of using the UP vehicle sticker, the University, thru Memorandum No. JECL – 19 – 21 (attached), motorists in the campus are subject to the QC DPOS system of traffic fines and violations.

For your information and guidance.


LUIS MARIA T. BO-OT, PHD
Vice Chancellor for Community Affairs

Cc: OCES
OVPA



VICE CHANCELLOR PARA SA GAWAING PANGKOMUNIDAD
UNIBERSIDAD NG PILIPINAS DILIMAN
Quezon Hall, Diliman, Lungsod ng Quezon
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Telefax: (632) 928-2947 e-mail: ovcca.upd@gmail.com
Website: ovcca.upd.edu.ph



29 Marso 2019

Memorandum Blg. JECL – 19 - 21

Para Sa : Mga Operators at Drivers ng mga Pampublikong Jeepneys na Nagpapasada sa UP Diliman Campus
Lahat ng Motorista na Bumabaybay sa loob ng UP Diliman Campus


Paksa : Pag-adopt sa *QC-DPOS Schedule of Penalties*, kalakip ang karagdagang *Warning Layer* sa mga first-time Violators

Ipinababatid sa lahat, na sang-ayon sa kapasyahan ng UP Diliman *Transportation Committee* sa ginanap na pagpupulong nito noong ika-5 ng Marso 2019, na sinang-ayunan din ng Tsanselor noong ika-6 ng Marso 2019, ay ina-adopt at ipatutupad ang *QC-DPOS Schedule of Penalties* na nakakabit sa Memorandum na ito simula **ika-15 Abril 2019**.

Bilang pang-unawa, idinagdag sa nabanggit na *QC-DPOS Schedule of Penalties* na ipatutupad sa UP Diliman Campus, ang "*Warning*" layer na ipapataw sa mga lumabag sa unang pagkakataon.

Ipinauunawa na ang pangunahing dahilan sa pag-aadopt at pagpapatupad ng *QC-DPOS Schedule of Penalties* ay upang maisiguro ang kaligtasan ng mga estudyante at lahat ng mga bumabaybay sa loob ng UP Diliman Campus.

Inaasahan ang pang-unawa at pakikipag-kaisa ng lahat ng mga kinaaukulan.


JOSE ERNIE C. LOPE

Bise Tsanselor para sa Gawaing Pangkomunidad at
Chair, UP Diliman Transportation Committee

cc: Tsanselor Michael L. Tan
Chief Security Officer Atty. John S. Baroña
OIC-UPD Capt. Ruben I. Villaluna

RECEIVED BY
met
4-04-19

For posting, pls. disseminate.
H. m. n.

QC-DPOS: TRAFFIC VIOLATIONS AND PENALTIES

Violations on General Driving Rules and Disobedience to Traffic Control Signal and Signs	
VIOLATION	PENALTY
Disobedience to Traffic Control Signals and Signs	P500.00
Disobedience to Traffic Control Signals and Signs	P500.00
Disobedience to Signs	P500.00
Violation of No Left Turn, No Right Turn	P500.00
Violation of Keep Right, Keep Left Sign	P500.00
Violation of Stop Sign	P500.00
Violation of Give Way/Yield Sign	P500.00
Violation of No U-Turn Sign	P500.00
Any Violation of General Driving Rule	P500.00
Violating Pedestrian Crossing	P500.00
Disregarding Lane Markings	P500.00
Driving Over of Yellow Box	P1,500.00
Violation of No Entry Sign	P2,000.00
Violation of No Overtaking on Bridge Sign	P2,000.00
Violation of No Overtaking/No Passing Sign	P2,000.00
Erection and Interference with Traffic Control Items	P2,000.00
Prohibiting AUV/Any Vehicle Similar in Nature/PUJ from Entering "No Entry Sign"	P2,000.00
Violations on Rules on Operating and Maintaining Motor Vehicles	
Obstructing Drivers View of Mechanism	P500.00
Failure to Carry/Show Registration	P500.00
Unclean, Unsanitary Vehicle, Lack of Signs, Dirty Plates	P500.00
Failure to Install Side Mirrors	P500.00
Driving without Driver's License	P1,000.00
Driving with expired Driver's License	P1,000.00
Violation of License Restriction	P1,000.00
Failure to Carry/Show/Surrender Driver's License	P1,000.00
Student Driver not accompanied by a Professional Driver	P1,000.00
Unregistered Motor Vehicles	P1,000.00
Improper Display of Plates	P1,000.00
Use, Posting or Display of Fake or Unauthorized IDs, Stickers, etc.	P1,000.00
Unauthorized Change of Color/Engine	P1,000.00
Failure to Display Regular Plates	P2,500.00
Road Unworthiness of Motor Vehicles	P2,500.00
Violations on Rules on Operating Public Utility Vehicles (PUVs)	
Driving in Sandos/Slippers/of Public Utility Vehicles/Improper Uniform	P300.00
Illegal Display of Signboard	P300.00
Lack of Accessories of Taxicabs	P300.00
No Franchise/CPC/PA Carried	P500.00
No Fare Matrix Displayed	P500.00
No IDs Displayed	P500.00
No Designated Seats for Disabled Persons	P500.00
Unauthorized Installation/Use of Jalousies, Additional Aircon, DIM Colored Light	P500.00
Discrimination of Passengers/Trip Cutting	P1,000.00
Out of Service Area (Tricycle and Pedicab)	P1,000.00
Taxi without Meter/Uncalibrated or Tampered Taximeter Seal	P750.00
Failure to Secure Traffic Clearance for Operating Public Utility Vehicle (PUV) for buses and Cargo Truck	P2,000.00 + impounding
Out of Route (PUB/PUJ)	P2,500.00
Breach of Franchise Condition	P2,500.00
Kabit System	P2,500.00
Colorum Operation of Cargo Vehicle/PUV	P2,000.00 + impounding
Overcharging of Fares (TRU)	P5,000.00
Other Violations	
Smoking Ban	EPMWD
Smoke Belching	EPMWD
Overloading of Passenger of Bicycles and Tricycles	P200.00
No Holding to Handle Bar	P200.00
Driving Outside Bicycle Lane	P200.00
Non-Use of Seatbelts	P250.00
Jaywalking	P300.00
Urinating/Defecating/Spitting	P300.00
Violation of Non-Compliance with any Section or Article Regarding Lighting, Warning Signs, Equipment, etc.	P300.00
Use of Signalizing Devices	P300.00
Non-Compliance with VWRP	P300.00
No Safety Helmet for Motorcyclist	P350.00
Towing of Bicycles	P400.00
Driving Tricycle on National Road	P500.00
Violation of UVVRS	P500.00

Tracking Mud into the Road/Highway	P500.00
Failure to Install Seatbelts	P500.00
Sirens, Dazzling Lights and Gadgets	P500.00
Violation of Bridge Load Limit	P500.00
Improper Riding of Bicycle or Tricycle	P500.00
Riding Bicycle more than Two Abreast	P500.00
Driving through Funeral or Other Procession	P500.00
Violating Restriction on Animals and Livestock	P500.00
Improper Opening of Doors and Alighting From Vehicles	P500.00
Improper Use of Horns, Warning Instruments	P500.00
Loaded with Cement - Keep Distance (Truck/Mixer)	P500.00
Violation of Tricycle Lanes	P500.00
Lights on Moving Motor Vehicles	P500.00
MC Operating with Defective Muffler/Silencer	P500.00
Violation of PUV Stop/Loading/Unloading Segregation Scheme	P500.00 + re-education seminar
Violation of Yellow Lane Rule/PUV Priority Lanes	P500.00 + re-education seminar
Overcharging of Fares/Contracting Services	P1,000.00
Operating Animal Drawn Carriages, Bicycle and Tricycles without License	P1,000.00
Exceeding Gross Weight, Axle and Wheel Load (Overloading)	P1,000.00
Projecting Loads on Passenger Vehicles	P1,000.00
Loads not Properly Secured	P1,000.00
Refusal to have Vehicles Weighed and/or to Remove Excess Load	P1,000.00
Violation of Load Limit or Limit in the Use of Bridge	P1,000.00
Violation of Bridge Load Limit on Wooden Bridge	P1,000.00
Prohibiting a Motor Vehicle without Properly Functioning Headlight during night-time	P1,000.00
Regulating the Transport of Children by Means of MC in Any Street in QC	P1,000.00
Prohibiting Children 6 yrs. Below from Sitting in Front Seat of Any Running Vehicle	P1,000.00
License Plate Ordinance of Quezon City	P1,000.00
Towing Fees - Class A (cars, jeepneys and light vehicles)	P1,000.00
Overloading/Maximum load limit specified in MCs owner's manual for personal safety	P1,000.00
Failure to Secure Traffic Clearance for Operating Public Utility Vehicle (PUV) for AUVs, Taxis and Jeepneys	P1,000.00 + impounding
Towing Fees - Class B (delivery vans, trucks not more than 4,000 kilos gross weight)	P1,500.00
Reckless Driving	P2,000.00
Involved in Accident	P2,000.00
Illegal Counter flow	P2,000.00
Violation of Speed Limits	P2,000.00
Violation of One Way Streets	P2,000.00
Violation of Procedures Involving Traffic Accidents	P2,000.00
Violation of Operating Rule on One-Way Streets	P2,000.00
Following Fire Trucks and Other Emergency Vehicles	P2,000.00
Prohibiting Any Person from Reserving a Portion of Public Streets	P2,000.00
Street Digging or Road Closure without Permit	P2,500.00
No Permit to Move Heavy Equipment and/or Load of Excessive Load	P2,500.00
Restriction of Some Roads	P2,500.00
Use of Expired Commemorative License Plates, etc.	P2,500.00
Violation of Red Light Camera	P3,000.00 + re-education seminar
Violation of Limited Truck Ban	P5,000.00 + impounding
Illegal Parking of Trucks and other Similar Motor Vehicles in any Public Road	P5,000.00
Illegal Towing	P5,000.00



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Website: ovcca.upd.edu.ph



March 5, 2019

Reference No. JECL – 19 – 41

Dr. Michael L. Tan
Chancellor
University of the Philippines Diliman

1613
RECORDED
OFFICE OF THE CHANCELLOR
University of the Philippines Diliman
Date: **MAR 05 2019** Time: _____
By: *Alun*

Dear Chancellor Tan,

The UP Diliman Transportation Committee, at its meetings held on 31 January 2019 and 5 March 2019, proposed the following for your consideration:

1. Adopt QC-DPOS's penalties and fines for traffic violations, with an additional warning layer for first time offenders.
2. Designate JP Laurel St as a *No Parking Zone* except for the lessees of housing units on said Street. The lessees of the housing units on said street with no business renters are inconvenienced by the vehicles of clients of JP Laurel St food establishments; and
3. Implement a *one-side parking only* for both Agoncillo and Apacible Streets; two-side parking at the vicinity of the Parish of the Holy Sacrifice; one-way traffic scheme at Agoncillo St. from JP Laurel Avenue up to Osmeña Ave; and one-way traffic scheme at Apacible St. from Osmeña Ave. up to JP Laurel St.

Rest assured that the UP community shall be duly informed prior to its implementation.

Thank you and we hope that this proposal merits your kind approval.

Very truly yours,


JOSE ERNIE C. LOPE
Vice Chancellor for Community Affairs

AKSYON NG CHANSELOR:

- Inaprubahan Binigyang-pansin
 Hindi Inaprubahan

3/6/19
Pelsa MICHAEL L. TAN, PhD
Chancellor

NOTED:


Jose Ernie C. Lope
Vice Chancellor for Community Affairs