



**UNIVERSITY OF THE PHILIPPINES**

**DILIMAN**

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**OFFICE OF THE CHANCELLOR**

13 April 2021

MEMORANDUM NO. FRN-21-135

TO : Deans, Directors, Heads of Units  
All College Secretaries  
All UP Diliman Health Liaison Officers

SUBJECT : Tracking of COVID Exposure Status of UP Diliman Faculty,  
Staff and Students

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The UP Diliman COVID-19 Task Force seeks the assistance of deans, directors, heads of units and their assigned health liaison officers (HELOs) to immediately appraise and evaluate the health status of their constituents in light of the rapid spike in COVID cases across the country.


1. HELOs are requested to fill up the attached report form by gathering the numbers of COVID-affected faculty and staff in their unit/college according to their employee category and COVID exposure status. To have a clearer picture of the status of our constituents, we also want to document aggravating factors to their health concerns, understanding that the effects of the pandemic go deeper than the physiological.

Kindly return the accomplished form to the Office of the Vice Chancellor for Student Affairs ([ovcsa.upd@up.edu.ph](mailto:ovcsa.upd@up.edu.ph)) on or before Friday, **16 April 2021**.

2. College Secretaries are likewise requested to send out the following survey to all their students: [https://bit.ly/UPD\\_HealthCheck](https://bit.ly/UPD_HealthCheck).

Data gathered will inform UP Diliman's COVID responses for student contingencies. Data per college will also be extracted and sent out to College Secretaries through the OVCSA for information and possible action on the local/college level.

Thank you for your assistance in looking after the welfare of the whole UP Diliman community during this difficult time.

  
FIDEL R. NEMANZO, D.Sc.  
Chancellor