

ONLINE TRAININGS BROCHURE



**Outside UP Diliman
Initiated HR Development Programs
and Interventions**

Compiled by Diliman-HRDO Training Section



While Diliman HRDO is currently developing its own series of HR development programs and interventions to provide UP Diliman employees with learning opportunities for acquiring new knowledge and skills development, the Training Section is presenting you this 2nd brochure.

This brochure contains a list of available online trainings and programs, developed and organized by other local and international agencies and learning institutions, aiming to enhance knowledge and develop skills as response to the changes in the work arrangement and operations brought about by the COVID-19 pandemic.

The list includes free online training and paid development programs. For the paid programs, Administrative personnel may request for financial assistance under the Administrative Development Fund (ADF) through the Human Resource Development Committee (HRDC). While the REPS Personnel and Fellowship Committee (RPFC) under the Office of the Vice Chancellor for Research and Development (OVCRD) process requests for financial assistance for REPS personnel.

To request for financial assistance to attend programs, submit a request letter, endorsed by your Unit Head and your Unit HRDC. Address the letter to the Chancellor through the HRDC Chair (Vice Chancellor for Administration) and forward to the HRDO Scholarship Section. Do not forget to include in the letter the title of the program, inclusive dates, venue, training provider, cost, and justification on how the program will be beneficial for the employee, office and University. Submissions must be thirty (30) working days before the target training date and to be included in the agenda for discussion of HRDC, submit the request letter to HRDO four (4) days before the 2nd and 4th Friday of the month. No reimbursement shall be allowed without prior approval

*Note: Content in this guide will continually be updated as new online offerings are available.
Last update: 28 August 2020*

I. Technical Skills Development Programs

1. MS EXCEL

Learn the power of Excel tools & workflows in just 4 weeks!

Shaw Academy (Free)

<https://join.shawacademy.com/select-your-course-2020>

2. PHOTOSHOP

Learn the power of Photoshop in just 4 weeks!

Shaw Academy (Free)

<https://join.shawacademy.com/photoshop-2020-amp-shaw-academy>

3. MS WORD LIFE HACKS AND BASIC MS EXCEL

Complete the self-paced training for free digital certificate

Insights Training (Free)

<https://www.facebook.com/InsightsManila/photos/a.728672757297258/1682827878548403/>

4. UNDERSTANDING UI/UX USING ADOBE XD FOR EDUCATORS

Learn and create user interfaces, design prototypes, user experiences, and more. Facilitated by an Adobe Certified Instructor and Education Leader.

September 13, 2020/ 3:00pm – 6:00pm, September 12, 2020/ 4:00pm – 6:00pm (Free)

Creative Nation Academy

<https://www.facebook.com/creativenationacademy/events>

5. ENABLING CREATIVITY AND INNOVATION FOR EDUCATORS

This two-part webinar will enable teachers on using methodologies and processes to bring creativity and innovation within themselves and into our students.

October 10-11, 2020/ 1:00pm - 4:00pm (Paid)

Creative Nation Academy

<https://bit.ly/2QGEIh1>

6. VIDEO EDITING WITH PREMIERE PRO MASTERCLASS WEBINAR

Learn Video Editing with Premiere Pro Masterclass Webinar, whether you are a beginner, intermediate, or even an advanced one you will learn a lot in this session.

October 3 and 4 , 2020/ 2:00pm – 6:00pm (Paid)

Creative Nation Academy

<https://www.facebook.com/creativenationacademy/events>

7. INTERMEDIATE MS EXCEL FOR BUSINESS REPORTS

In this short program you will learn to familiarize yourself with the application and its tools that you can use to make yourself save more time in doing your work.

November 14, 2020 (Paid)

Kaihusai

<https://www.kaihusai.com/collections/essential-skills/products/intermediate-ms-excel?variant=31779677241386>

8. INTERMEDIATE POWERPOINT PRESENTATION

Learn the secrets of effective visual presentation with aid of MS PowerPoint. This program will teach you how you can create visual presentations that will hook the audience to pay attention.

October 3, December 5, 2020 (Paid)

Kaihusai

<https://www.kaihusai.com/collections/essential-skills/products/animated-powerpoint>

9. SOCIAL MEDIA & CONTENT MARKETING

How to market effectively through social media in the new normal

November 12/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/live-webinar-social-media-content-marketing/>

10. EFFECTIVE TAXATION & BIR COMPLIANCE

Working with taxes the smart & legal way

October 20-21/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/effective-taxation-bir-compliance/>

11. MANDATORY PAYROLL & BENEFITS ADMINISTRATION

Mastery course on statutory monetary benefits for employees in the new normal

November 18-19/ 2:00pm - 5:00pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/live-webinar-mandatory-payroll-benefits-administration/>

12. VIRTUAL EXECUTIVE ASSISTANT TRAINING

The craft of managing your boss & office in the new normal

October 28-29/ October 30/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/webinar-virtual-executive-assistant-training/>

13. DIGITAL MARKETING PLAN

How to create a successful digital marketing campaign, plan to strengthen your online presence and increase sales in the new normal.

October 22/ December 16/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/live-webinar-digital-marketing-plan/>

14. SALES TRAINING PROGRAM: SALES PROBING, NEGOTIATIONS AND CLOSING

Proven sales techniques to increase your sales in the new normal

November 4/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/live-webinar-sales-training/>

15. EFFECTIVE BUSINESS WRITING

Sharpen and solidify management skills

October 20-21/ 10:00am - 12:00nn, October 27-28, 2020/ 1:00pm - 3:00pm (Paid)

Guthrie Jensen Global Training Consultants

<https://guthriejensen.com/effective-business-writing/>

16. POWER NEGOTIATION

Effective business negotiation skills in buying and selling at the right price

October 15-16/ 10:00am - 12:00nn, October 22-23, 2020/ 1:00pm - 3:00pm (Paid)

Guthrie Jensen Global Training Consultants

<https://guthriejensen.com/negotiation-skills-training/>

II. Essential Soft Skills Development Programs

1. OFFICE FACILITIES MANAGEMENT & MAINTENANCE

How to handle maintenance and repairs for better office facilities

October 16/ December 5/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/office-facilities-maintenance-2/>

2. MAXIMIZING CREATIVE THINKING

Techniques on how to identify opportunities to apply critical thinking in daily work life

October 20 and 27, 2020 (Paid)

CICP Management Consulting

<https://cicpworld.com/events-1/f/maximizing-creative-thinking>

3. OFFICE LOGISTICS, TRANSPORT MANAGEMENT

How to ensure proper and timely coordination for office logistics, transport and deliveries

October 30/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/live-webinar-office-logistics-transportation-management/>

4. EFFECTIVE COMMUNICATION SKILLS

Short program that focuses on 3 aspects that will make you an effective communicator

November 7, 2020 (Paid)

Kaihusai

<https://www.kaihusai.com/collections/essential-skills/products/effective-communication-skills>

5. ACCOUNTING FOR NON-ACCOUNTANTS

Learn the basics of accounting which you can apply to your business or self.

January 18, 2021 (Paid)

Kaihusai

<https://www.kaihusai.com/collections/essential-skills/products/accounting-for-non-accountants>

6. SALES CYCLE

Understand the science and process of sales from Lead Generation to Closing the sale.

November 28, 2020 (Paid)

Kaihusai

<https://www.kaihusai.com/collections/essential-skills/products/sales-cycle>

7. CUSTOMER SERVICE EXCELLENCE

How to enhance your customers' experience & gain their loyalty

November 25/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/live-webinar-customer-service-excellence/>

8. ACCOUNTING FOR NON-ACCOUNTANTS

Accounting made easy: How to read & understand financial statements for better business management

November 10-11, 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/webinar-accounting-for-non-accountants-2/>

9. DEVELOPING PRESENCE, CONFIDENCE AND INFLUENCE

Develop a personality that positively stand out

October 27-30/ 10:00am - 12:00nn, 1:00pm - 3:00pm (Paid)

Guthrie Jensen Global Training Consultants

<https://guthriejensen.com/developing-presence-confidence-and-influence/>

10. 5-DAY MBA

Master in Business Administration, five-day seminar with practical approachable methodologies.

October 13-14, 15-16, 20-21, 22-23, 29-30, 2020/ 10:00am-12:00nn, 1:00pm - 3:00pm (Paid)

Guthrie Jensen Global Training Consultants

<https://guthriejensen.com/5-day-mba/>

11. KWENTONG LINGKOD BAYANI "CULTIVATING SELF-AWARENESS ON THE PUBLIC SERVICE CORE VALUES: PATRIOTISM, INTEGRITY, EXCELLENCE AND SPIRITUALITY (PIES)" – PILOT EPISODE

an avenue of insightful sharing of individual and organization experiences and best practices in terms of PIES Patriotism, Integrity, Excellence, and Spirituality (PIES)

September 4, 2020 (Free)

CSI, CSC

<https://bit.ly/2DfFSHN>

12. EFFECTIVE GOAL SETTING AT WORK (ONLINE - RUN 6)

Setting the right Goals is the first step to success at work!

September 10, 2020/ 4:00 PM – 5:00 PM (Free)

Leadership Performance Group

<https://www.eventbrite.com/e/effective-goal-setting-at-work-online-run-6-tickets-117848832029?aff=erelpanelorg>

13. TURN YOUR TALENTS INTO STRENGTHS (ONLINE - RUN 8)

Identify your Talents, turn them into Strengths and become the best version of yourself!

September 8, 2020/ 4:00 PM – 5:00 PM (Free)

Leadership Performance Group

<https://www.eventbrite.com/e/turn-your-talents-into-strengths-online-run-8-tickets-116911674967?aff=erelpanelorg>

14. THE FULL-BUILD DATA PRIVACY COMPLIANCE COURSE

The First Complete (Zoom) Workshop on Data Privacy Compliance:

A Full Course on how to comply with the 5-Pillar “Proof of Compliance” of the National Privacy Commission (NPC)

September 28, and October 5, 8, 12, 15, and 19, 2020 (1:00pm-5:00pm) (Paid)

PREMIER VALUE PROVIDER, INC.

<https://www.pvpi.co/thefulbuilddataprivacycompliance>

15. GENDER SENSITIVITY IN THE WORKPLACE

Gender is like a program in our brain. It's a software that makes us think, feel, and act in a certain way without question. Without the awareness of how it works differently between males and females, it translates to miscommunications, misperceptions, sexism, and at worst sexual harassment.

Contact provider for specific dates (Paid)

Premier Value Provider, Inc.

<https://www.pvpi.co/gendersensitivity>

III. Leaderships Skills Development Programs (Supervisory Level)

1. PROJECT MANAGEMENT PROFESSIONAL (PMP)® EXAM PREP

5-day course is aimed at providing the participant with a complete understanding on project management as described by the Project Management Institutes' (PMI)

Oct 12 - 16, 2020/ 9:00am - 5:00pm, Nov 09 - 13, 2020, Dec 07 - 11, 2020

SAS Management Inc.

<https://saservices.com.ph/calendar/project-management-professional-pmp-exam-prep-34/>

2. THE POWER OF AGILE LEADERSHIP

Be equipped with leadership skills & competencies via tools and frameworks

September 24 and October 1, 8 & 15, 2020 (Paid)

CICP Management Consulting

<https://cicpworld.com/events-1/f/the-power-of-agile-leadership>

3. LEADERSHIP STYLES: THE RIGHT STYLE @ THE RIGHT TIME (ONLINE)

Apply the right leadership style in a given situation

September 15, 2020/ 11:00 AM – 12:00 PM (Free)

Leadership Performance Group

<https://www.eventbrite.com/e/leadership-styles-the-right-style-the-right-time-online-tickets-118413789833?aff=erelpanelorg>

4. PROJECT MANAGEMENT

How to effectively plan, implement and evaluate work projects in the new normal

November 5-6/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/live-webinar-project-management/>

5. SUPERVISORIAL LEADERSHIP

How to become an effective and confident supervisor in the new normal

October 21/November 27/December 15/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/live-webinar-leadership-for-supervisors/>

6. TRANSFORMATIONAL LEADERSHIP COMMUNICATION

How to market effectively through social media & have a content marketing plan and schedule
September 10-11/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/live-webinar-transformational-leadership-communication/>

7. COACHING SKILLS FOR THE WORKPLACE

How to develop a coaching program and system to improve your teams performance
December 9/ 1:30pm - 5:30pm (Paid)

Business Maker Academy

<https://businessmaker-academy.com/webinar-coaching-skills/>

8. MANAGERIAL LEADERSHIP (CESB ACCREDITED PROGRAM)

Develop the discipline of Managerial Leadership by understanding the differences between leadership and management and then apply the right mix of their key skills to achieve positive results.

October 6-9, 2020 (Paid)

Huris

<https://huris.com.ph/events/managerial-leadership-cesb-accredited-program>

9. EMBRACING INNOVATIVE LEADERSHIP (CESB ACCREDITED PROGRAM)

Learn to think out of the box and embrace innovation and creativity in the workplace to overcome obstacles, roadblocks and pitfalls in the workplace.

October 13-16, 2020 (Paid)

Huris

<https://huris.com.ph/events/embracing-innovative-leadership-cesb-accredited-program>

10. BUILDING POWERFUL TEAMS (CESB ACCREDITED PROGRAM)

Learn the various leadership and teamwork best practices.

October 20-23, 2020 (Paid)

Huris

<https://huris.com.ph/events/building-powerful-teams-cesb-accredited-program>

11. ESSENTIALS OF MANAGING CHANGE AND EMPLOYEE TRANSITION (CESB ACCREDITED PROGRAM)

Understand resistance to change and how to manage it, and also a transition process for individuals going through the change

November 10-13, 2020 (Paid)

Huris

<https://huris.com.ph/events/essentials-of-managing-change-and-employee-transition-cesb-accredited-program>

12. EFFECTIVE CONFLICT RESOLUTION THRU MEDIATION (CESB ACCREDITED PROGRAM)

Learn the concepts and models of mediation as an effective method for conflict and dispute resolution

November 24-27, 2020 (Paid)

Huris

<https://huris.com.ph/events/effective-conflict-resolution-thru-mediation-cesb-accredited->

[program](#)

13. ASSESSING EMPLOYEES WELLBEING AND ENGAGE THRU CLIMATE SURVEYS

Learn the science of employee wellness survey

September 29, October 1 and 6, 2020/ 10:00am – 12:00nn (Paid)

Employers Confederation of the Philippines

<https://ecop.org.ph/event/assessing-employees-wellbeing-and-engagement-thru-climate-surveys/2020-10-06/>

14. LEADERSHIP COMMUNICATION

Sharpen leadership skills with the use of effective communication skills and strategy

October 8-9/ 10:00am - 12:00nn, October 15-16, 2020/ 1:00pm - 3:00pm (Paid)

Guthrie Jensen Global Training Consultants

<https://guthriejensen.com/leadership-communication/>

15. UNLEASHING THE STRATEGIC LEADER: THE MOVE FROM OPERATIONAL MANAGER TO STRATEGIC AND INNOVATIVE LEADER

Practical approach to help leadership to the next level

October 5-6/ 10:00am - 12:00nn, October 12-13, 2020/ 1:00pm - 3:00pm (Paid)

Guthrie Jensen Global Training Consultants

<https://guthriejensen.com/unleashing-the-strategic-leader-the-move-from-operational-manager-to-strategic-and-innovative-leader/>

16. PERFORMANCE MANAGEMENT

You cannot manage, what cannot measure.

Contact provider for specific dates (Paid)

Premier Value Provider, Inc.

<https://www.pvpi.co/performancemanagement>

17. PEOPLE HANDLING SKILLS

Master the fundamentals of people handling

October 7-9/ 10:00am - 12:00nn, October 15-16, 2020/ 1:00pm - 3:00pm (Paid)

Guthrie Jensen Global Training Consultants

<https://guthriejensen.com/public-seminar-schedules/>

18. LEADING CHANGE SUCCESSFULLY (ONLINE - RUN 2)

To remain successful, organizations need to change often and change fast. Learn a simple yet comprehensive framework for Leading Change.

September 3, 2020/ 4:00 PM – 5:00 PM (Free)

Leadership Performance Group

<https://www.eventbrite.com/e/leading-change-successfully-online-run-2-tickets-116910641877?aff=erelpanelorg>

19. AGILE LEADERSHIP: THE POWER OF AGILE AND ORGANIZATIONS

Get full equipped to be a more agile leader

October 8-9/ 10:00am - 12:00nn, October 15-16, 2020/ 1:00pm - 3:00pm (Paid)

Guthrie Jensen Global Training Consultants

<https://guthriejensen.com/leadership-agility/>

20. EFFECTIVE PERFORMANCE COACHING

Ideal for professionals being groomed for leadership positions

October 13-14/ 10:00am - 12:00nn, October 20-21, 2020/ 1:00pm - 3:00pm (Paid)
Guthrie Jensen Global Training Consultants
<https://guthriejensen.com/effective-performance-coaching/>

16. MASTERING MANAGEMENT: DELIVERING RESULT

Sharpen and solidify management skills
October 19-21/ 10:00am - 12:00nn, October 26-28, 2020/ 1:00pm - 3:00pm (Paid)
Guthrie Jensen Global Training Consultants
<https://guthriejensen.com/management-development-program/>

17. TEAM LEADER EXCELLENCE: SKILLS FOR PEAK PERFORMANCE

Two day program with interactive and practical approach on developing a healthy workplace culture
October 22-23/ 10:00am - 12:00nn, October 28-29, 2020/ 1:00pm - 3:00pm (Paid)
Guthrie Jensen Global Training Consultants
<https://guthriejensen.com/team-leader-excellence-skills-for-peak-performance-2/>

18. FUNDAMENTALS OF PRACTICAL COACHING FOR CHANGE

As leaders, learn more practical and simple coaching skills, processes and techniques in order to help your people process what is going on.
Contact provider for specific dates (Paid)
Premier Value Provider, Inc.
<https://www.pvpi.co/coaching-for-change>

19. BXYZ: Managing Multigenerational Workplace as a Competitive Advantage

Harnessing the combined knowledge, experience, talents and potentials of all generations to make it as your company's competitive advantage.
Contact provider for specific dates (Paid)
Premier Value Provider, Inc.
<https://www.pvpi.co/bxyz>

IV. Psychosocial Support Programs and Interventions

1. NATIONAL CENTER FOR MENTAL HEALTH CRISIS HOTLINE (NCMH-USAP)

Provides mental health support for all affected by COVID-19 and of those in any mental health crisis.
Department of Health
Contact: 0917-899-USAP(8727) or 7-989-USAP (8727)

2. ART=WELLNESS: ATTAIN THE BALANCE

One-day virtual workshop to cultivate an artful mindset that brings about exploring personal feelings and taking action creating positive changes in confidence and moods.
Batch 1: October 10, 2020/ Batch 2: October 24, 2020 (Paid)
CICP Management Consulting
<https://cicpworld.com/events-1/f/artwellness-attain-the-balance>

3. MENTAL HEALTH MATTERS

Mental wellness consultation with licensed counselors
MyGolana (Free)

4. MIND MATTERS: FREE CONSULTATION TO SUPPORT THE MENTAL HEALTH OF OUR FRONTLINERS

Support the mental health of our front liners (Free) Philippine Psychiatric Association

<https://philippinepsychiatricassociation.org/mind-matters-free-consultation-to-support-the-mental-health-of-our-frontliners/>

5. ONLINE LUNDUYAN: MENTAL HEALTH SUPPORT GROUP SESSIONS

To promote mental health among communities and empower people in developing skills in managing mental health concern

Gray Matters Psychological and Consultancy, Inc. Philippines

<https://www.facebook.com/graymattersphilippines/photos/a.1784260245121601/2682066062007677/>

6. TELEMENTAL HEALTH SERVICE FOR COVID-19 CRISIS-EXPANDED COVERAGE

Telemental Health Services (Free)

Circle of Hope Community Services, Inc.

<https://circleofhopecommunity.com/free-telemental-health-services-for-covid-19-crisis-expanded-coverage/>

7. TELEPSYCHOTHERAPY SERVICES

Ito ay programa para sa libreng counseling at psychotherapy

UPD Psych Serv (Free)

<https://bit.ly/PsycServ>

8. PSYCHOLOGICAL FIRST AID AND ONLINE COUNSELLING

- a. **Psychological First Aid (PFA)** - initial and short-term service of about 1-2 sessions to address the immediate needs and psychological distress people may be experiencing from the current COVID-19 crisis. (Free)

- b. **Psychotherapy** - help address your personal mental health concerns, socio-emotional or psychological functioning. (Paid)

Ateneo Bulatao Centre for Psychological Services

<https://www.facebook.com/BulataoCenter/photos/a.404562779611156/3135939006473506/?type=3&theater>

9. FREE ONLINE COUNSELING FOR THOSE AFFECTED BY THE COVID-19 GLOBAL PANDEMIC

Help address the mental health concerns that the COVID-19 pandemic and the subsequent enhanced community quarantine raised in our country PsychConsult, Inc.

https://docs.google.com/forms/d/e/1FAIpQLSeR8J0KDdu77mKfNghEUy35orMz0y60aeKWFb64_2Ozk5wtTQ/viewform?fbclid=IwAR3s2fkdlKGdb8YrYk_YkbtR_L2k815bGndXMReFe9XZvlfQoDsq-yOgaal

10. MINDFUL MONDAYS VIRTUAL COMMUNITY MINDFULNESS PRACTICE

Understand the developments and insights from the science of wellbeing and practice mindfulness to be more resilient and empowered in this time of the pandemic.

Every Monday/12:00pm (Free)

Circle of Hope Community Services, Inc.

<https://www.facebook.com/CircleOfHope.MM/photos/a.1255273737998396/1323660487826387/>

11. FREE ONLINE EMOTIONAL SUPPORT

Needing emotional support, we will do our best to match you with a Mental Health First Responder volunteer (Free)

Mental Health First Responders (MHFR)

<https://forms.gle/DN49AwPw4X4VwvFR7>, <https://www.mhfirstresponse.org/>

12. PVP'S WELLNESS WEBINARS

PVP's eWellness Webinars are one-hour talks developed to create awareness, change mindsets, and build practical skills in the field of mental health and well-being.

Contact provider for specific dates (Paid)

Premier Value Provider, Inc.

<https://www.pvpi.co/webinar-series>

13. HUMOR IN THE WORKPLACE: FROM AHA TO HAHA

More than telling jokes and crazy antics, humor in the workplace will look into the art and science of using humor in the workplace to increase trust, engagement and productivity of the members of your organization.

Contact provider for specific dates (Paid)

Premier Value Provider, Inc.

<https://www.pvpi.co/humor>

IV. Occupational Health and Safety

1. SAFETY PROGRAM AUDITING TRAINING

Learn risk assessment, and control of hazards in the workplace, how to developing and implementing OSH policies and programs; conduct safety program audits, safety program implementation, safety program evaluation.

October 5-9/ 8:00am-5:00pm and November 7, 8 & 14, 15/ 8:00am-6:00pm (Paid)

Health & Safety Solutions

<https://web.facebook.com/hssphilippines/photos/a.365016797505937/594870587853889/>

2. LOSS CONTROL MANAGEMENT TRAINING

Loss Control Management (LCM) provides the needed management tools necessary for an individual to utilize his/her technical know-how on occupational safety and health and all other loss-producing events and incidents towards better efficiency and excellence of implementation of most appropriate preventive and control measures.

October 17-18 & 2-25, 15/8:00am-6:00pm (Paid)

Health & Safety Solutions

<https://www.facebook.com/hssphilippines/photos/a.365016797505937/594870237853924/>

3. HAZARD IDENTIFICATION RISK ASSESSMENT AND CONTROL

The fundamental requirement to a safe workplace is to have a robust occupational health

and safety risk assessment process. Gain a good understanding of hazard identification, risk assessment and control (HIRAC), how to conduct an assessment, identify risks, and recommend best-practice solutions.

October 1, 11 and November 13/ 8:00am-5:00pm (Paid)

Health & Safety Solutions

<https://www.facebook.com/hssphilippines/photos/a.365016797505937/594869341187347>

4. TRAINING OF TRAINERS FOR SAFETY OFFICERS

The course that will help you build on your existing instructional skills, giving you multiple opportunities to evaluate and improve the way you design, conduct, and evaluate a training event.

October 26, 27 & 28/ 8:00am-5:00pm (Paid)

Health & Safety Solutions

<https://www.facebook.com/hssphilippines/photos/a.365016797505937/594869877853960>

5. SAFETY OFFICER 2

Complete the mandatory forty (40)-hour OSH training course applicable to the industry be a Safety Officer 2!

October - December (Paid)

Atsoca

<https://www.facebook.com/atsoca2020/posts/151173139956316>

V. Other Trainings Programs

1. e-LEARNING FOR AGRICULTURE AND FISHERIES

Register to the link below and explore program interest

Department of Agriculture's e-Extension Program with TESDA

<http://e-extension.gov.ph/elearning/course/category.php?id=3>

2. TESDA ONLINE PROGRAM (TOP)

Register to be provided an effective and efficient way to deliver technical education and skill, open to all Filipinos who want to learn or have their skills upgraded

Technical Education and Skills Development Authority

<https://www.e-tesda.gov.ph/>

3. HARVARD ONLINE COURSES

Register to self-pace programs, advance your career, pursue your passion and keep learning Harvard (Free)

<https://online-learning.harvard.edu/catalog/free>