

# Basics of UVLE (Part 2)

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- URL RESOURCE
- BASICS OF ASSIGNMENTS
- FORUMS AND POLLS

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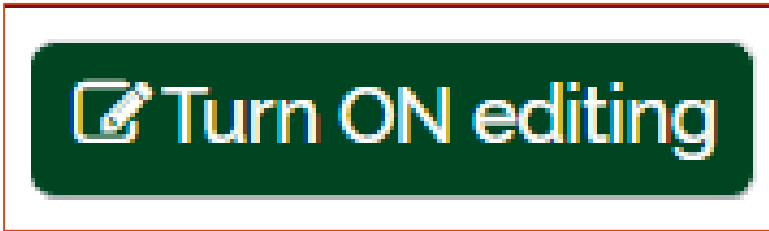
**This material is prepared by ILC Diliman**


For questions and clarifications, please open a ticket at ILC Helpdesk ([helpdesk.ilc.upd.edu.ph](https://helpdesk.ilc.upd.edu.ph)).

# General Reminders:

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- ❑ If you want to edit the topic section area, do not forget to click “turn ON editing”.



- ❑ When adding a new resource/activity, you may use “**guide me on this page**” or click the question mark  icon to understand the different settings.

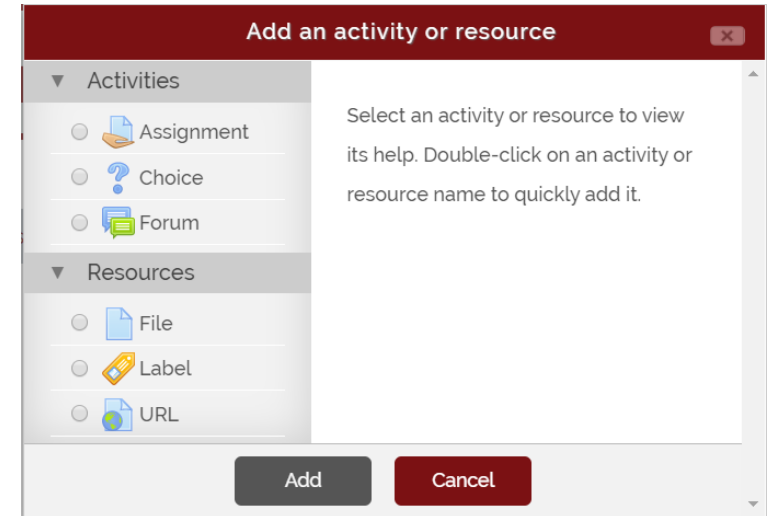
# General Steps

## ❑ To add an activity or resource:

- ❑ Step 1: Click “add an activity or resource” under the topic section where you want to put the activity/resource.

+ Add an activity or resource

- ❑ Step 2: Choose the appropriate type of resource and activity. Then, Click add.
- ❑ Step 3: Edit the settings of activity/resource.
- ❑ Step 4: Click the save button



# URL Resource

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# URL Resource

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- ☐ There are several learning content in the world wide web. Teachers may organize and link several relevant websites in a course page through the URL resource.
- ☐ It can be used to share relevant YouTube videos.
- ☐ The file upload limit is 50 MB per file. If the file resource is too large, you may upload the file in google drive or dropbox and share the link via URL resource.

# Linking URL

- ❑ Step 1: Click “add an activity or resource” under the topic section where you want to put the activity/resource.

**STEP 2: Under resources, choose URL.**

**STEP 3: Click Add.**

URL setting page will load... (next page)

# Linking URL

My Courses Quick Links Ian Lemuel Cruz Change Settings

## My Course

Home > School of Statistics > Graduate Courses in Statistics > My Course Basic > Adding a new URL to Topic 1

### Adding a new URL to Topic 1

Expand all

General

Name\* ILC Diliman Learning Objects

External URL\* <http://ilc.upd.edu.ph/learning-objects> Choose a link...

Description

Check [ILC Diliman's](#) Learning Objects

Display description on course page ☒

**STEP 4: Type the name of the webpage.**

**STEP 5: Insert the exact webpage URL.**

**OPTIONAL BUT RECOMMENDED. Add a URL description and check display description on course page.**

**STEP 6: Scroll down and click save!**

Save and return to course Save and display Cancel



# Setting up a Basic Assignment Activity

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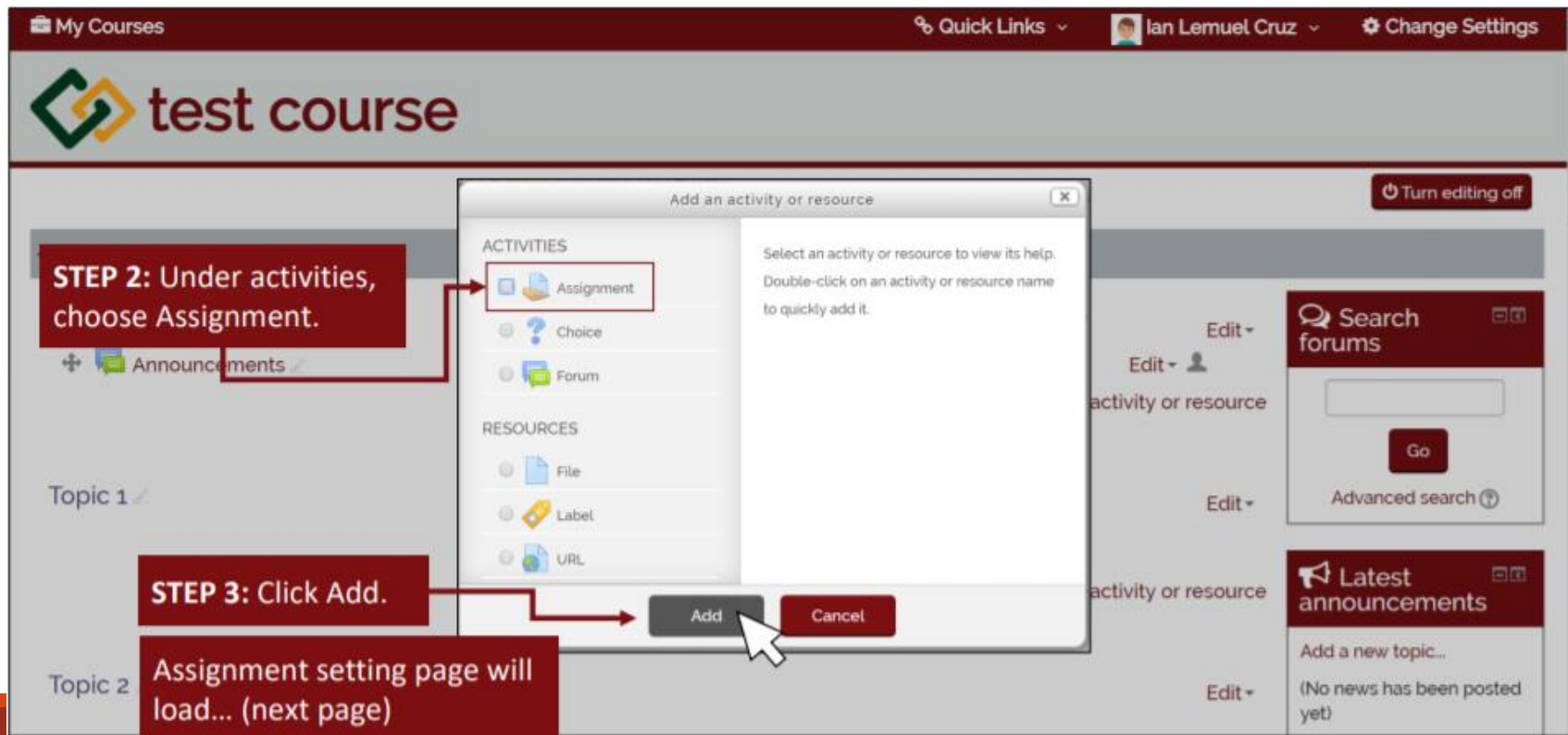
# Assignment Activity

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- ☐ Assignments is a common assessment tool. UVLê has a comprehensive tool for assignments which allows collection of submissions online, setting up deadlines, and many more.
- ☐ Students and teachers receive email notifications regarding upcoming assignment deadline/s.

# Creating an Assignment

- ❑ Step 1: Click “add an activity or resource” under the topic section where you want to put the activity/resource.



**My Courses** Quick Links Ian Lemuel Cruz Change Settings

**test course**

**STEP 2: Under activities, choose Assignment.**

**STEP 3: Click Add.**

Assignment setting page will load... (next page)

Turn editing off

Search forums

Go

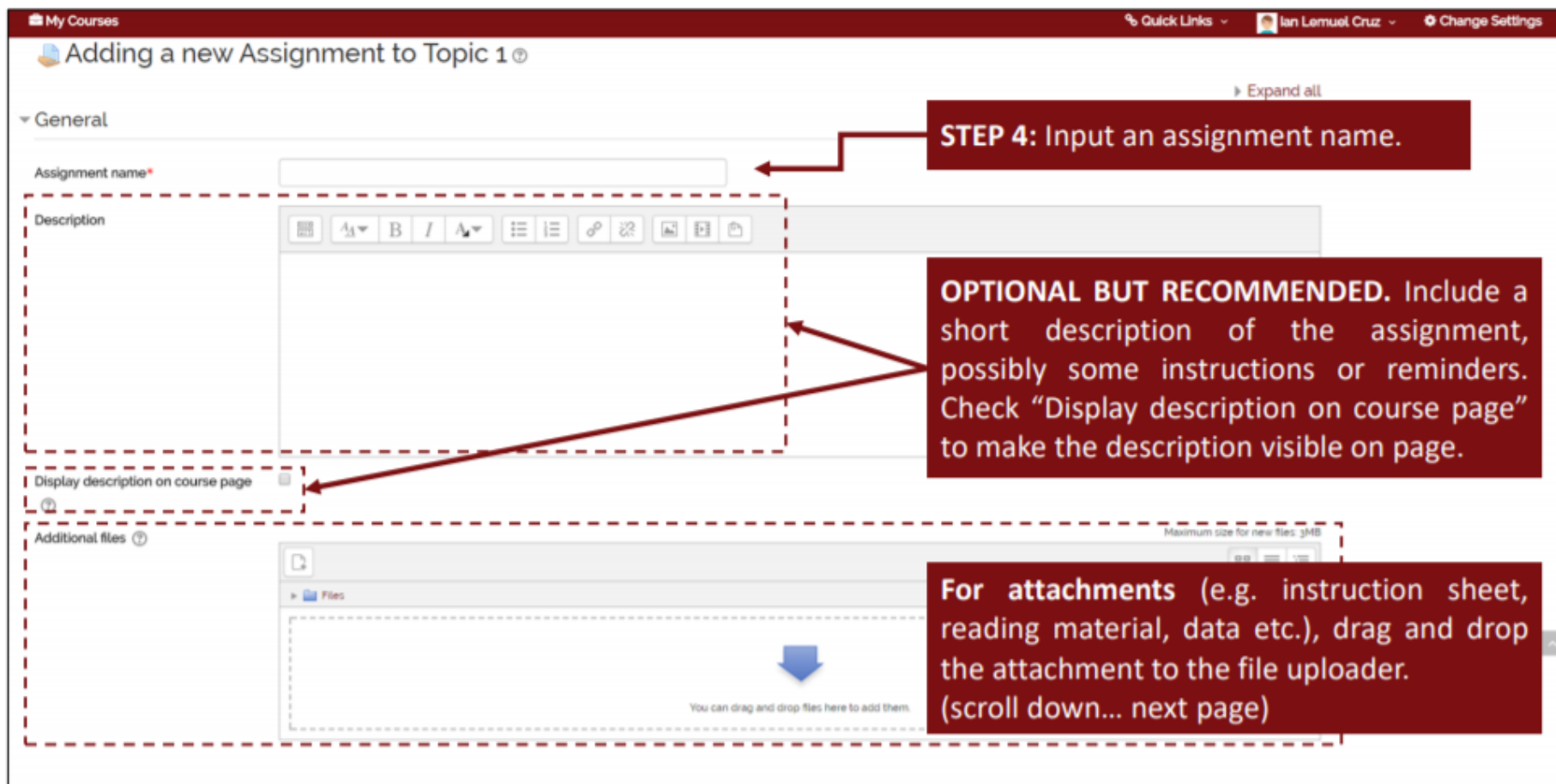
Advanced search

Latest announcements

Add a new topic...

(No news has been posted yet)

# Creating an Assignment



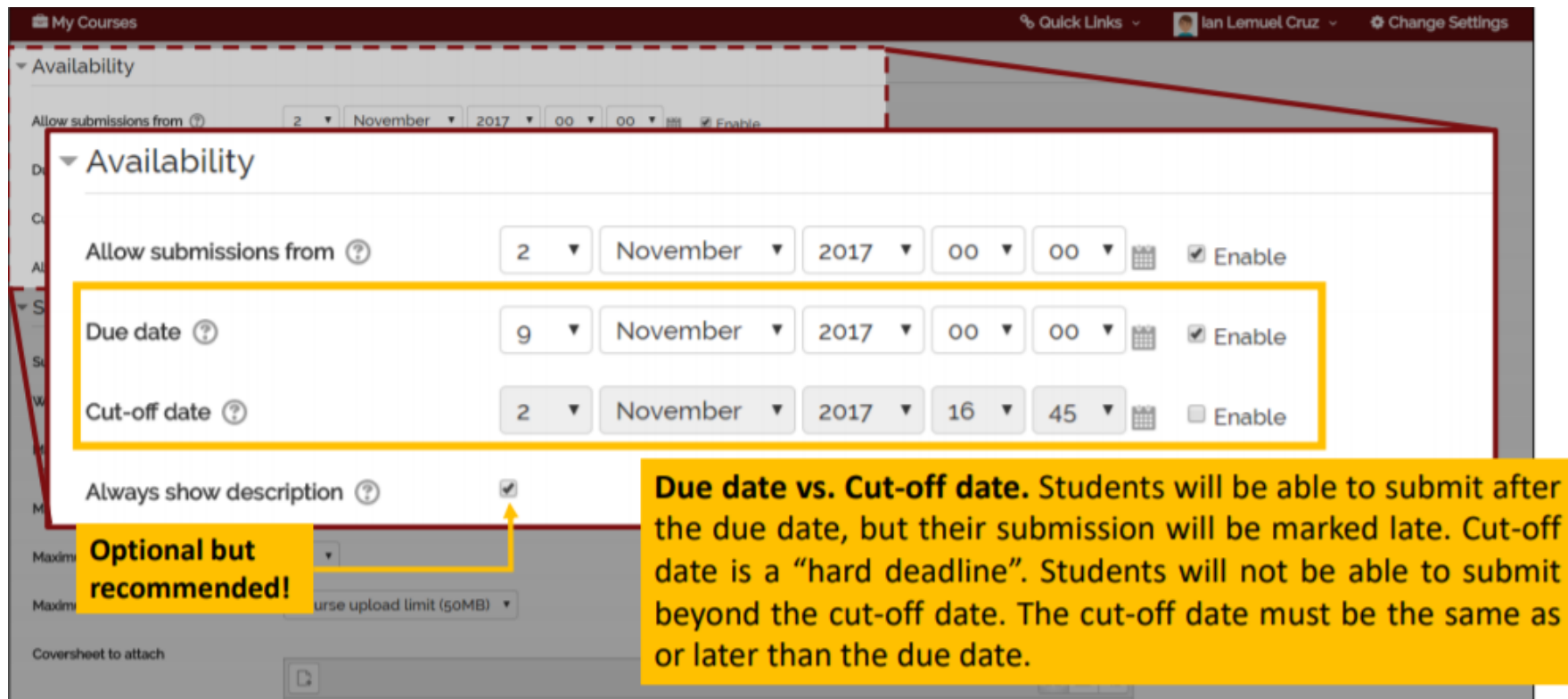
The screenshot shows a web interface for creating an assignment. The top navigation bar includes 'My Courses', 'Quick Links', a user profile for 'Ian Lemuel Cruz', and a 'Change Settings' link. The main heading is 'Adding a new Assignment to Topic 1'. Below this is a 'General' section with several fields:

- Assignment name\***: A text input field. A red callout box labeled 'STEP 4: Input an assignment name.' points to this field.
- Description**: A rich text editor with a toolbar. A red dashed box surrounds this field, and a red callout box labeled 'OPTIONAL BUT RECOMMENDED. Include a short description of the assignment, possibly some instructions or reminders. Check "Display description on course page" to make the description visible on page.' points to it.
- Display description on course page**: A checkbox. A red arrow points from the 'OPTIONAL BUT RECOMMENDED' callout to this checkbox.
- Additional files**: A file upload area. A red dashed box surrounds it, and a red callout box labeled 'For attachments (e.g. instruction sheet, reading material, data etc.), drag and drop the attachment to the file uploader. (scroll down... next page)' points to it. The area contains a 'Files' list and a large blue arrow pointing down with the text 'You can drag and drop files here to add them.'.

Other interface elements include an 'Expand all' link at the top right, a 'Maximum size for new files: 3MB' limit, and a 'Help' icon.

# Creating an Assignment

□ Step 5: set-up the deadline and submission type.



**Availability**

Allow submissions from      ☒ Enable

**Due date**      ☒ Enable

**Cut-off date**      ☐ Enable

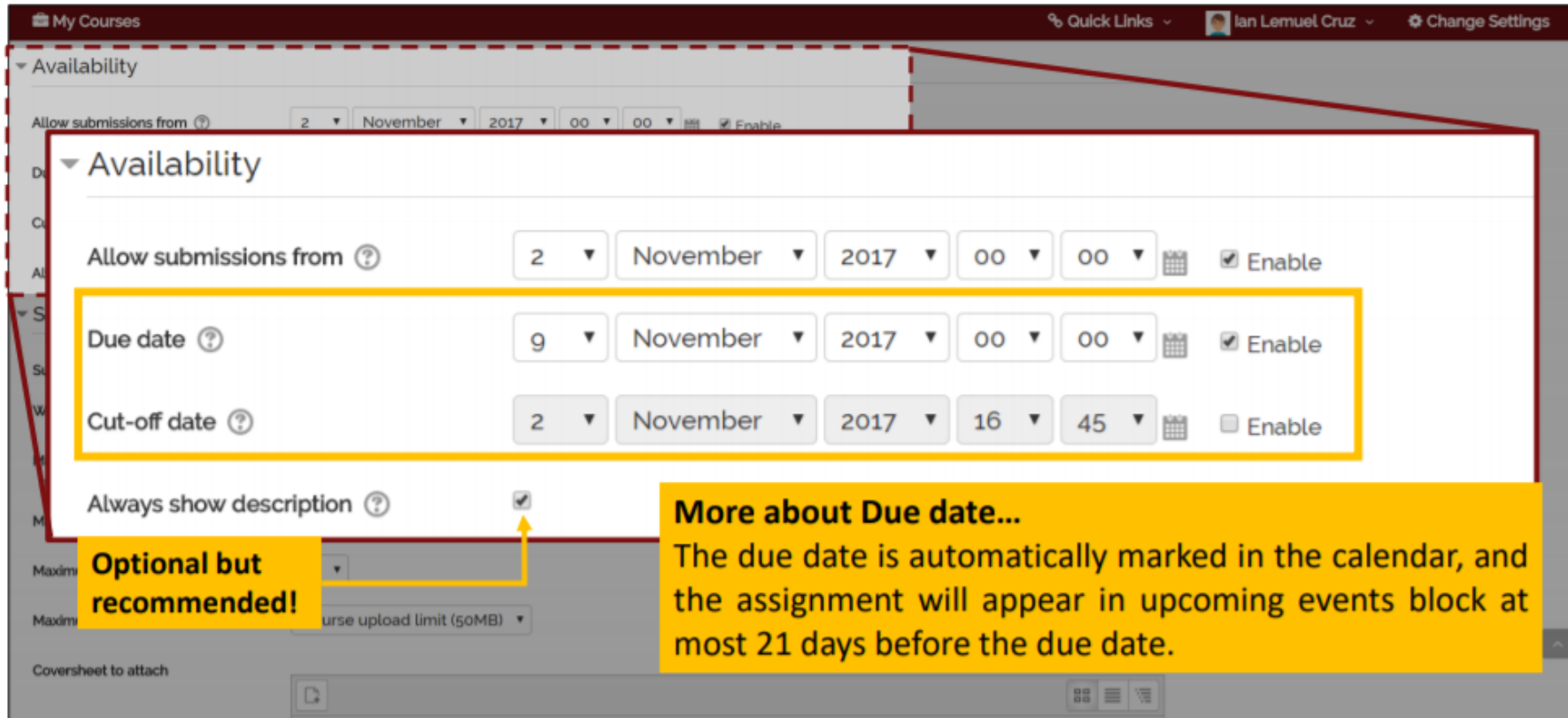
Always show description ☒

**Optional but recommended!**

**Due date vs. Cut-off date.** Students will be able to submit after the due date, but their submission will be marked late. Cut-off date is a "hard deadline". Students will not be able to submit beyond the cut-off date. The cut-off date must be the same as or later than the due date.

# Creating an Assignment

□ Step 5: set-up the deadline and submission type.



**My Courses** Quick Links Ian Lemuel Cruz Change Settings

Availability

Allow submissions from 2 November 2017 00 00 ☒ Enable

Availability

Allow submissions from 2 November 2017 00 00 ☒ Enable

Due date 9 November 2017 00 00 ☒ Enable

Cut-off date 2 November 2017 16 45 ☐ Enable

Always show description ☒

**Optional but recommended!**

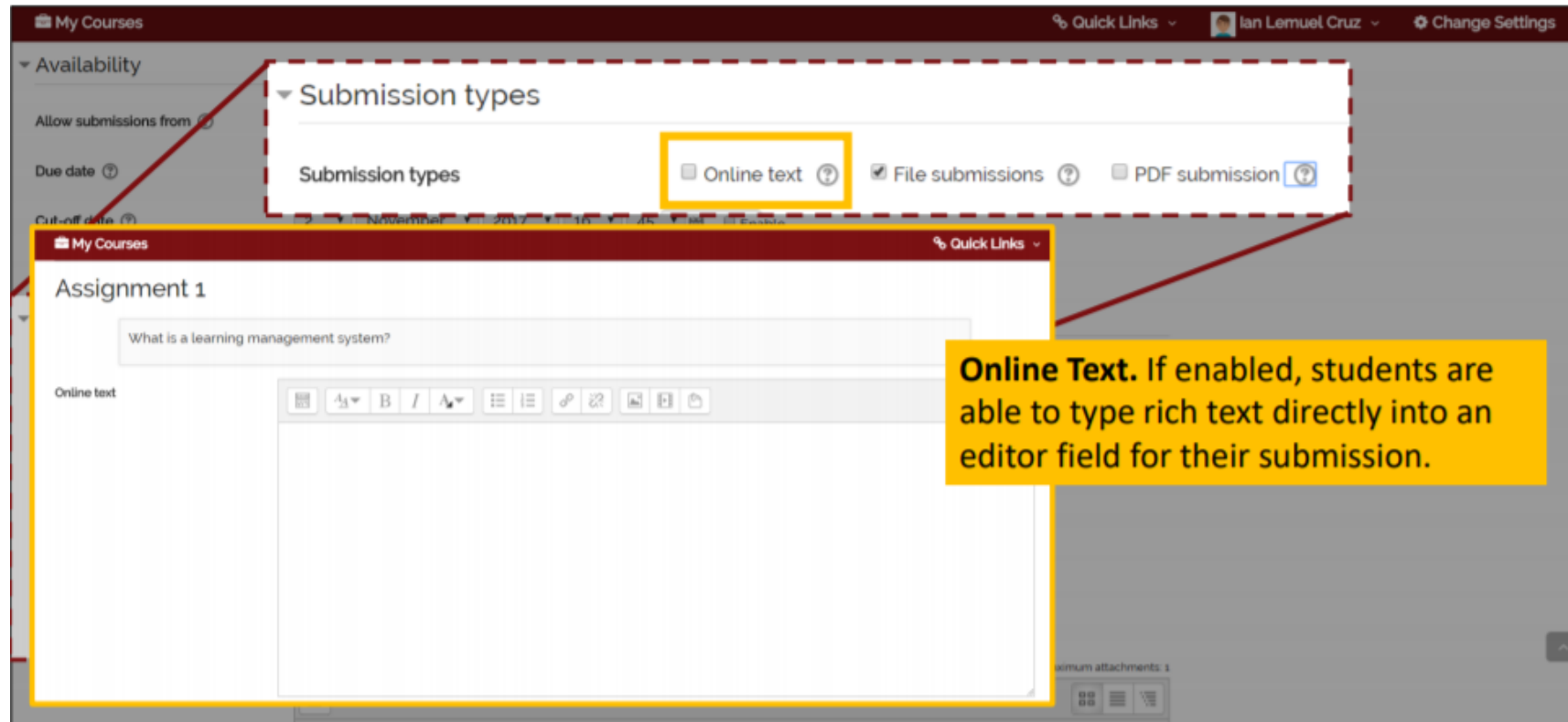
**More about Due date...**  
The due date is automatically marked in the calendar, and the assignment will appear in upcoming events block at most 21 days before the due date.

Maximum file size 50MB

Coversheet to attach

# Creating an Assignment

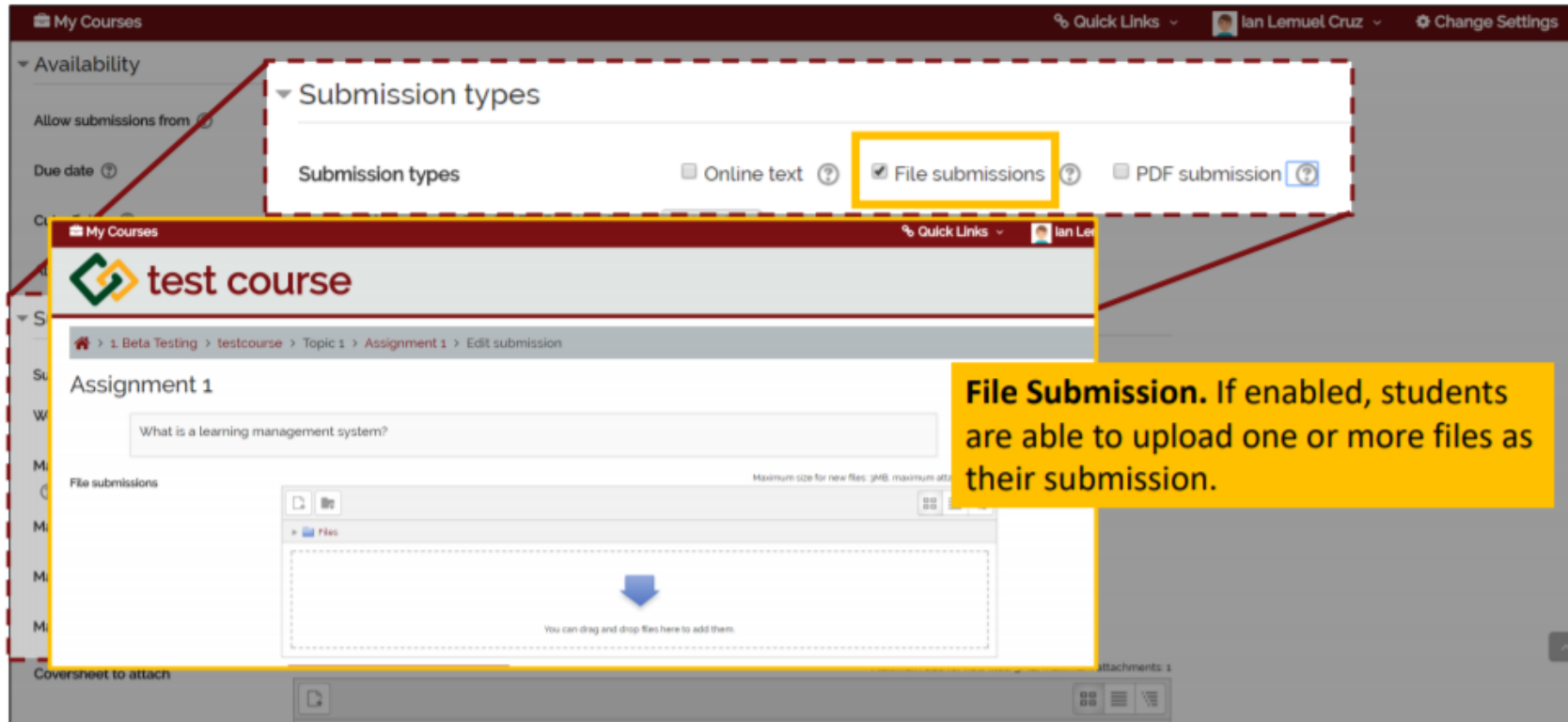
❑ Step 5: set-up the deadline and submission type.



The screenshot displays the 'My Courses' interface for 'Assignment 1'. The 'Submission types' section is expanded, showing three options: 'Online text' (highlighted with a yellow box), 'File submissions' (checked), and 'PDF submission' (checked). A yellow callout box with the text 'Online Text. If enabled, students are able to type rich text directly into an editor field for their submission.' points to the 'Online text' option. Below the callout, the 'Online text' editor field is visible, containing the text 'What is a learning management system?' and a rich text editor toolbar.

# Creating an Assignment

□ Step 5: set-up the deadline and submission type.



The screenshot displays the 'My Courses' interface for creating an assignment. A red dashed box highlights the 'Submission types' section, which includes three options: 'Online text', 'File submissions' (selected with a yellow box), and 'PDF submission'. Below this, a yellow box highlights the 'File submissions' section, which includes a text input field for the assignment question, a 'File submissions' label, and a file upload area with a blue arrow and the text 'You can drag and drop files here to add them.' A yellow callout box on the right states: 'File Submission. If enabled, students are able to upload one or more files as their submission.'

My Courses

Quick Links

Ian Lemuel Cruz

Change Settings

Availability

Allow submissions from

Due date

Submission types

Submission types

Online text

File submissions

PDF submission

test course

1 Beta Testing > testcourse > Topic 1 > Assignment 1 > Edit submission

Assignment 1

What is a learning management system?

File submissions

Maximum size for new files: 3MB, maximum attachments: 10

You can drag and drop files here to add them.

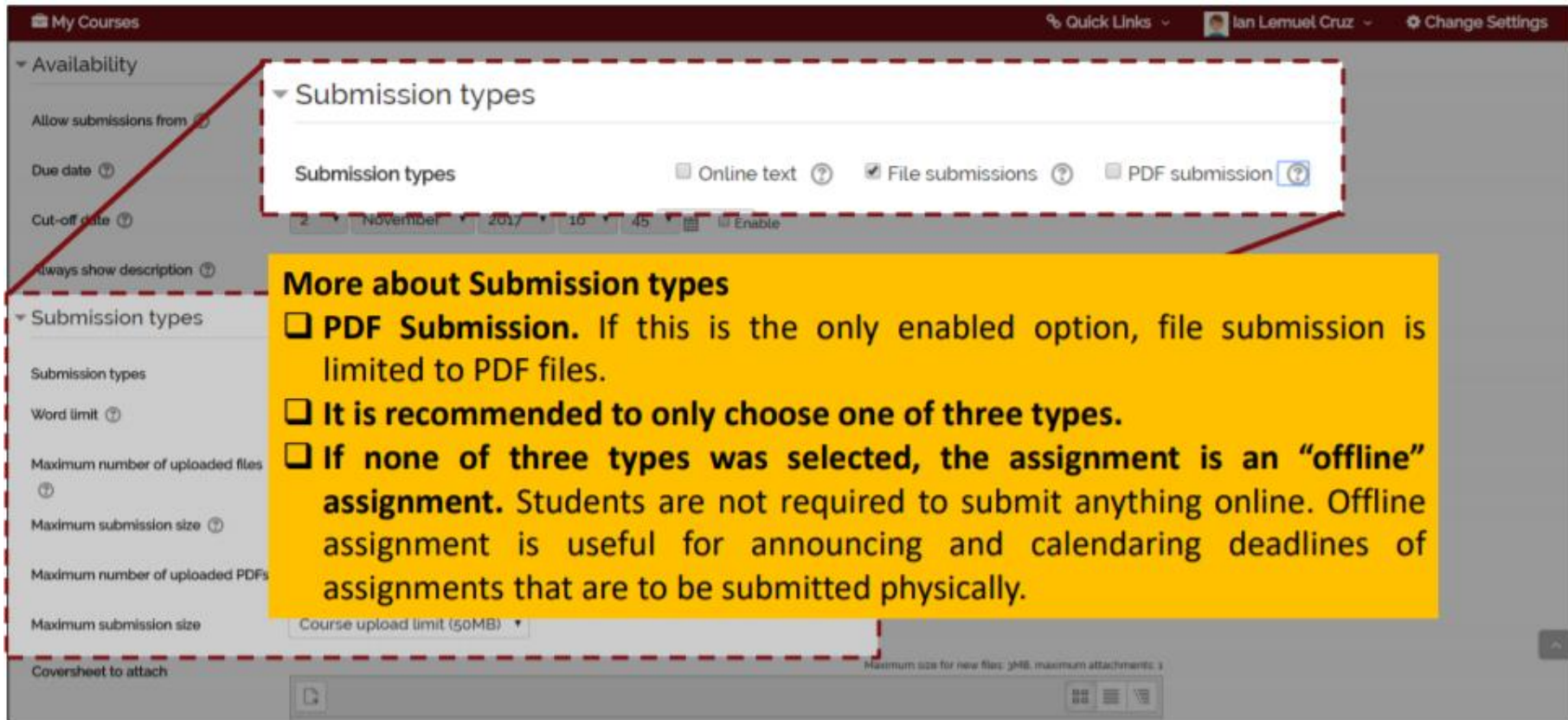
Attachments: 1

File Submission. If enabled, students are able to upload one or more files as their submission.



# Creating an Assignment

□ Step 5: set-up the deadline and submission type.



**Submission types**

Submission types ☐ Online text ☒ File submissions ☐ PDF submission

**More about Submission types**

- **PDF Submission.** If this is the only enabled option, file submission is limited to PDF files.
- **It is recommended to only choose one of three types.**
- **If none of three types was selected, the assignment is an “offline” assignment.** Students are not required to submit anything online. Offline assignment is useful for announcing and calendaring deadlines of assignments that are to be submitted physically.

# Creating an Assignment

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□ Step 6: Scroll down and click save!

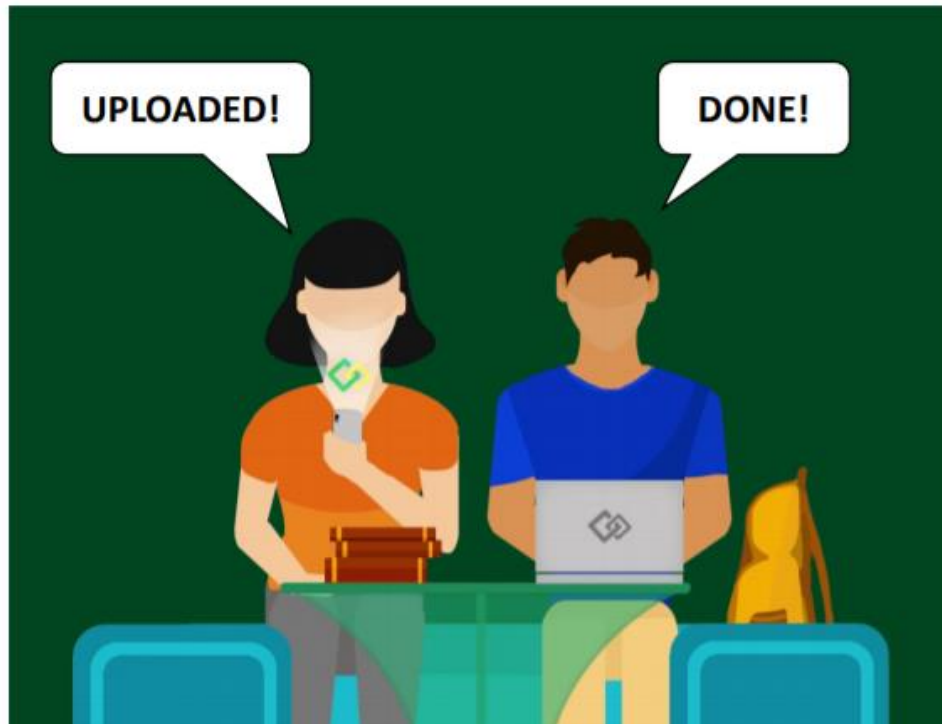


# How to Manage Assignment Submissions?

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# Managing Submissions

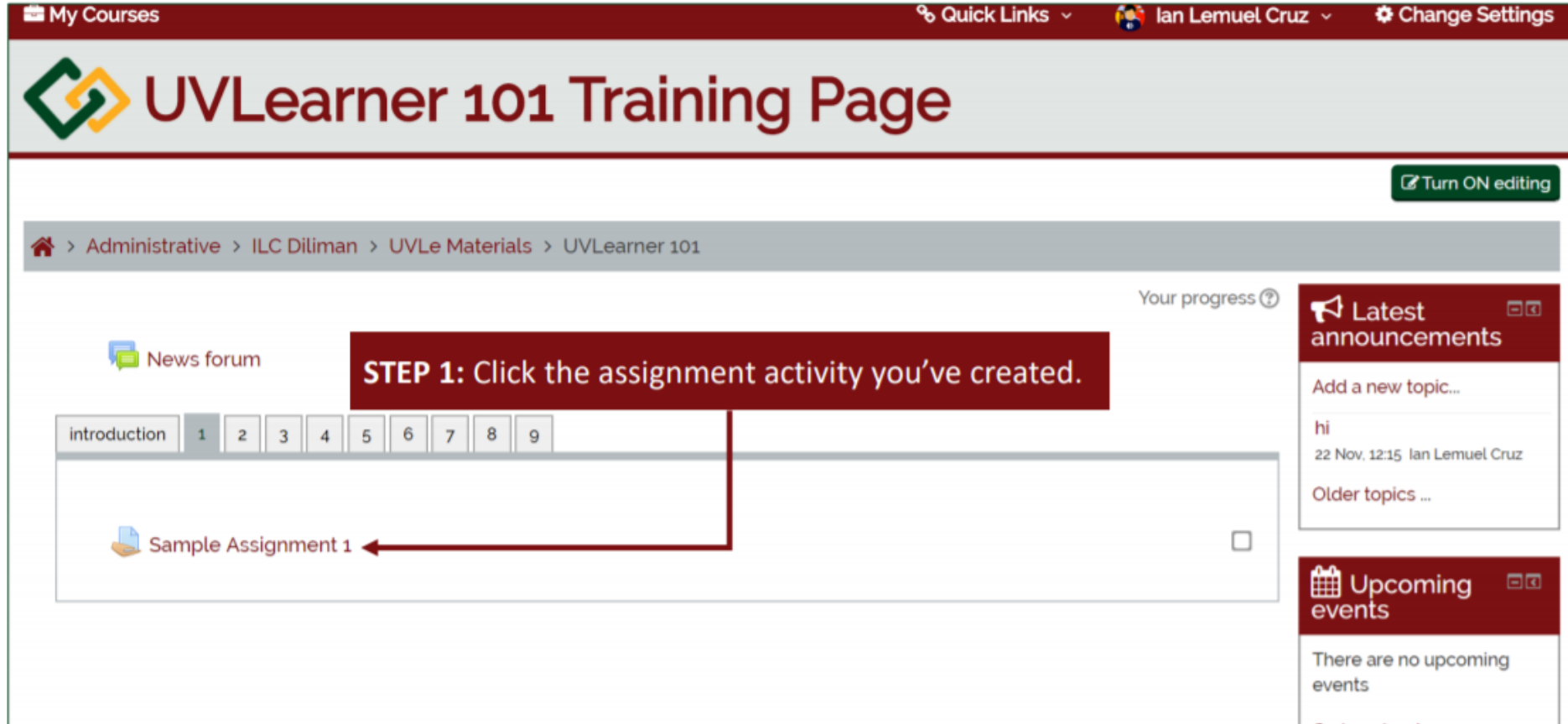
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## Options:

1. Download all outputs. Then, give comments and/or grades offline.
2. Download all outputs. Then, input grades online.
3. View outputs, give comments, and grade online.

# How to download all submissions?

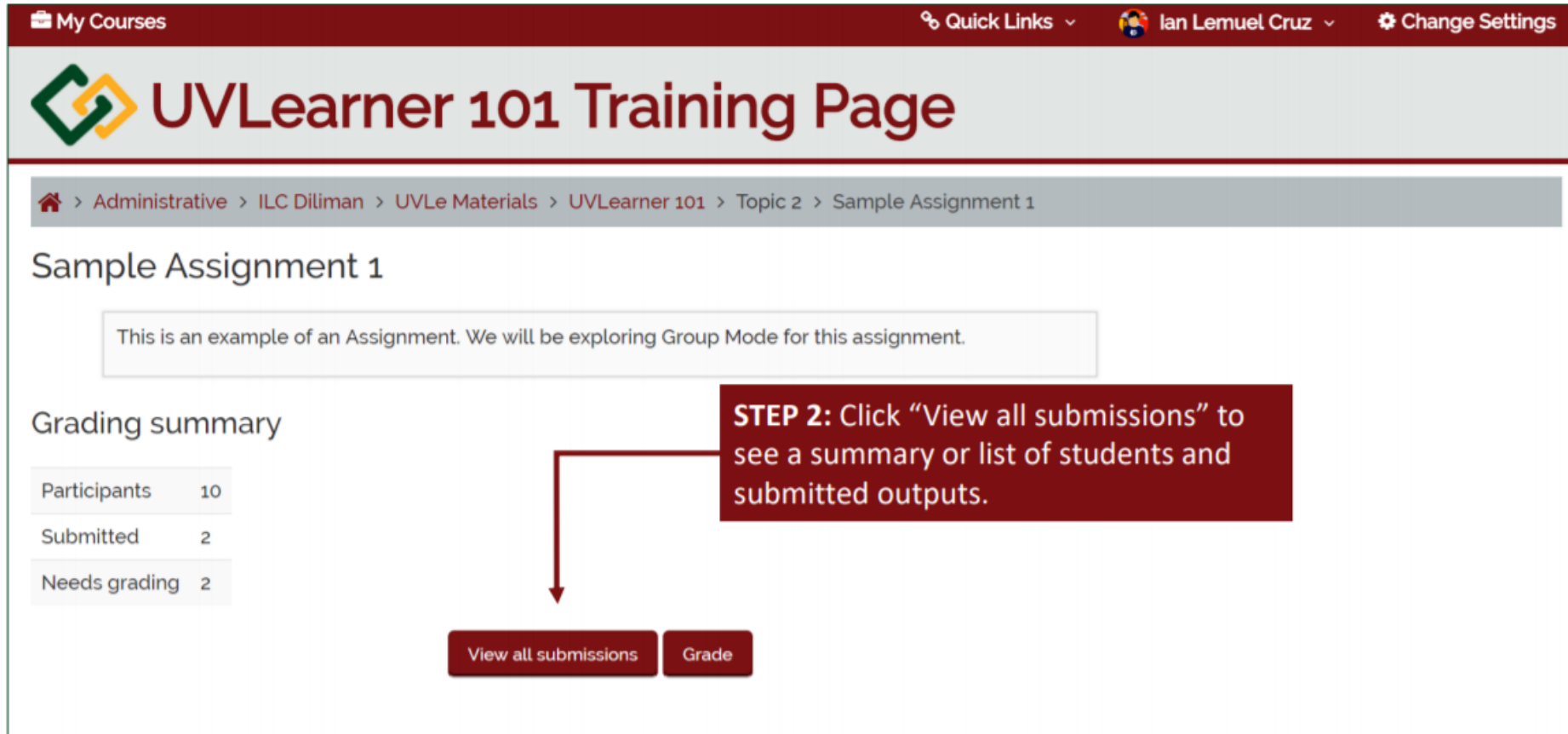


The screenshot displays the UVLearner 101 Training Page interface. At the top, there is a navigation bar with "My Courses", "Quick Links", the user name "Ian Lemuel Cruz", and a "Change Settings" link. Below this is a header section with the UVLearner logo and the title "UVLearner 101 Training Page". A "Turn ON editing" button is located in the top right corner of the main content area.

The main content area features a breadcrumb trail: [Home](#) > [Administrative](#) > [ILC Diliman](#) > [UVLe Materials](#) > [UVLearner 101](#). Below the breadcrumb, there is a "News forum" section and a "Your progress" section. A red box with the text "STEP 1: Click the assignment activity you've created." points to the "Sample Assignment 1" link in the "Your progress" section. The "Your progress" section also includes a tabbed interface with "introduction" and numbered tabs 1 through 9. The "Sample Assignment 1" link is accompanied by a checkbox.

On the right side of the page, there are two sidebar sections: "Latest announcements" and "Upcoming events". The "Latest announcements" section shows a message "hi" dated "22 Nov, 12:15" by "Ian Lemuel Cruz". The "Upcoming events" section states "There are no upcoming events".

# How to download all submissions?



**My Courses** Quick Links Ian Lemuel Cruz Change Settings

## UVLearner 101 Training Page

Home > Administrative > ILC Diliman > UVLe Materials > UVLearner 101 > Topic 2 > Sample Assignment 1

### Sample Assignment 1

This is an example of an Assignment. We will be exploring Group Mode for this assignment.

#### Grading summary

Participants	10
Submitted	2
Needs grading	2

**STEP 2:** Click “View all submissions” to see a summary or list of students and submitted outputs.

[View all submissions](#) [Grade](#)

# How to download all submissions?

My Courses Quick Links Ian Lemuel Cruz Change Settings

## UVLearner 101 Training Page



Administrative > ILC Diliman > UVLe Materials > UVLearner 101 > Topic 2 > Sample Assignment 1 > Grading

### Sample Assignment 1

Grading action

Choose...  
Choose...  
**Download all submissions**  
View gradebook

**STEP 3: Click "Choose..." under Grading action and choose "Download all submissions". DONE!**

	Email address	Status	Grade	Edit	Last modified (submission)	File subm
 Isko Matalino uvlearner1@dilc.upd.edu.ph	Submitted for grading	Grade	Edit	Thursday, 8 December 2016, 2:33 PM		
 Iska Matapang uvlearner2@dilc.upd.edu.ph	Submitted for grading	Grade	Edit	Thursday, 8 December		



# Input Grades of Assignments

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If you already checked outputs offline and your only goal is to input grades, then you may opt to do “Quick Grading”.

**How to do “Quick Grading” of assignments?**

**Step 1:** Click the assignment activity.



**Step 2:** Click “View all submissions”.





# Input Grades of Assignments

**My Courses** Quick Links Ian Lemuel Cruz Change Settings

Home > Administrative > ILC Diliman > UVLe Materials > UVLearner 101 > Topic 2 > Sample Assignment 1 > Grading

## Sample Assignment 1

Grading action  
Choose...

Reset table preferences

Select	User picture	First name / Surname	Email address	Status	Grade	Edit	Last modified (submission)	Sul coi
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Scroll down

Options

Assignments per page 10

Filter No filter

Quick grading ☐

Show only active enrolments ☒

Download submissions in folders ☒




**STEP 3:** At the bottom part of view submissions, check the box corresponding "Quick Grading".

# Input Grades of Assignments

My Courses Quick Links Ian Lemuel Cruz

Choose...

Reset table preferences

Select	User picture	First name / Surname	Email address	Status	Grade	Edit	Last modified (submission)	Sul coi
<input type="checkbox"/>		Isko Matalino	uvlearner1@dilc.upd.edu.ph	Submitted for grading	<div>Grade</div> <input type="text"/> <div>/ 100.00</div>	Edit ▾	Friday, 2 February 2018, 1:56 PM	Co (1)
<input type="checkbox"/>		Iska Matapang	uvlearner2@dilc.upd.edu.ph	Submitted for grading	<div>Grade</div> <input type="text"/> <div>/ 100.00</div>	Edit ▾	Thursday, 8 December 2016, 2:34 PM	Co (0)
<input type="checkbox"/>		Mega Galing	uvlearner4@dilc.upd.edu.ph	No submission	<div>Grade</div> <input type="text"/> <div>/ 100.00</div>	Edit ▾	-	Co (0)

Notify students Yes ▾

Save all quick grading changes

Scroll down

After checking "Quick grading", the page will refresh and an input box will appear in each row.

**STEP 4:** Input grades in corresponding text boxes.

**STEP 5:** DON'T FORGET TO CLICK *SAVE ALL GRADING CHANGES!*

# View File and Grade Online

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If you prefer to do everything online, then you may use the online file viewer and grader of UVLê.

**How to review submission and give grades online?**

**Step 1:** Click the assignment activity.



**Step 2:** Click “View all submissions”.






# View File and Grade Online

My Courses Quick Links Ian Lemuel Cruz

Choose...

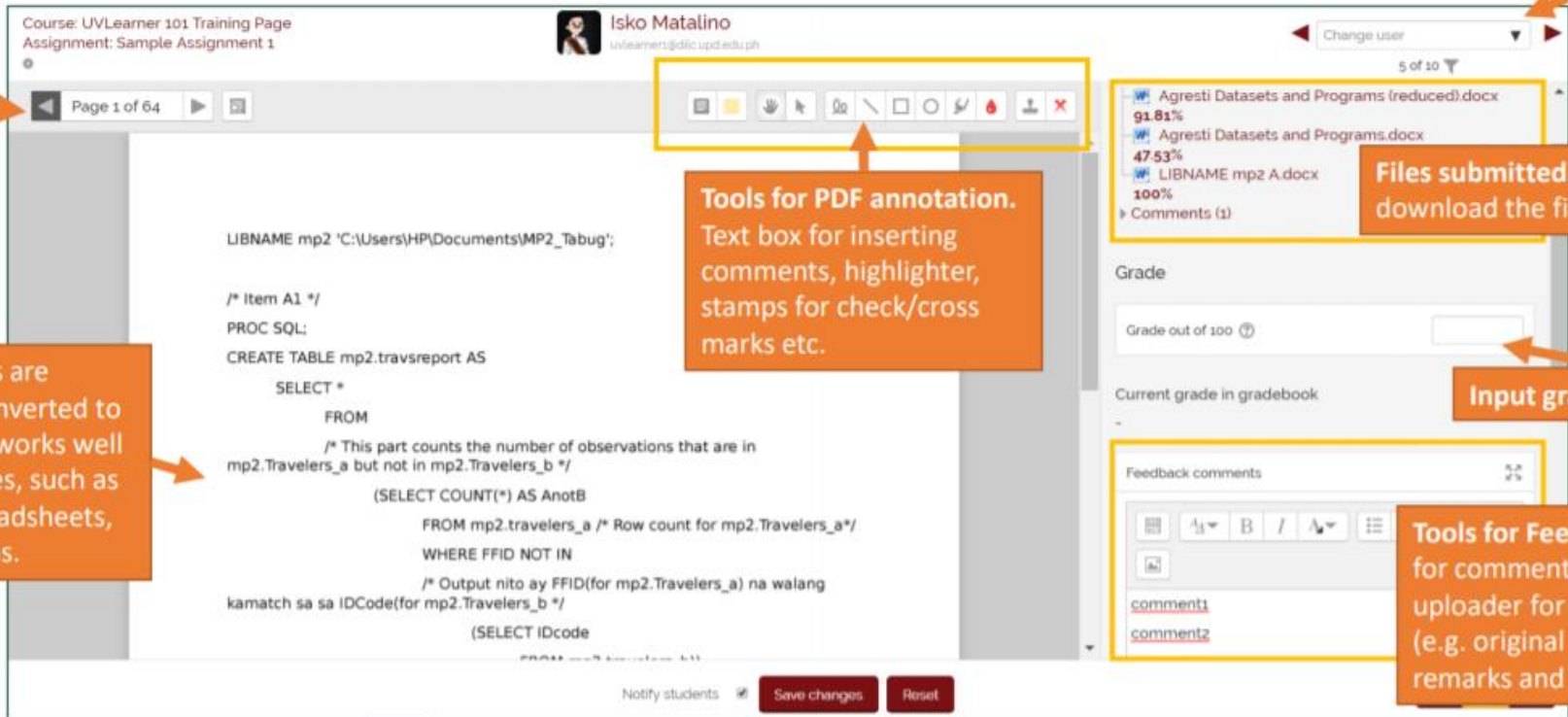
Reset table preferences

Select	User picture	First name / Surname	Email address	Status	Grade	Edit	Last modified (submission)	Sul coi
<input type="checkbox"/>		Isko Matalino	uvlearner1@dilc.upd.edu.ph	Submitted for grading	<div>Grade</div> <div></div> <div>/ 100.00</div>	Edit ▾	Friday, 2 February 2018, 1:56 PM	▶ Co (1)
<input type="checkbox"/>		Iska Matapang	uvlearner2@dilc.upd.edu.ph	Submitted for grading	<div>Grade</div> <div></div> <div>/ 100.00</div>	Edit ▾	Thursday, 8 December 2016, 2:34 PM	▶ Co (0)
<input type="checkbox"/>		Mega Galing	uvlearner4@dilc.upd.edu.ph	No submission	<div>Grade</div> <div></div> <div>/ 100.00</div>	Edit ▾	-	▶ Co (0)

**STEP 3:** Click “Grade” corresponding to the student’s output you want to evaluate.

# View File and Grade Online

**STEP 4: Review submission, give feedback, and/or input grade.**



The screenshot shows the UVLearner 101 Training Page interface for reviewing a submission. The page is titled "Course: UVLearner 101 Training Page" and "Assignment: Sample Assignment 1". The user is logged in as "Isko Matalino" (uvlearner1@ilc.upd.edu.ph). The page displays a PDF viewer with a SQL script. The right sidebar shows a list of submitted files with their grades and a section for inputting a grade and feedback.

**Page navigator** (points to the left sidebar navigation controls)

**Tools for PDF annotation.** Text box for inserting comments, highlighter, stamps for check/cross marks etc. (points to the PDF viewer toolbar)

**PDF Viewer.** Files are automatically converted to PDF. The viewer works well in most office files, such as documents, spreadsheets, and presentations. (points to the PDF content area)

**For selecting students** (points to the "Change user" dropdown menu)

**Files submitted. Click to download the files individually.** (points to the list of submitted files)

**Input grade here.** (points to the "Grade out of 100" input field)

**Tools for Feedback.** Text box for comments, and file uploader for feedback files (e.g. original document with remarks and revisions). (points to the feedback comments section)

**Save changes** and **Reset** buttons are located at the bottom of the page.

# View File and Grade Online

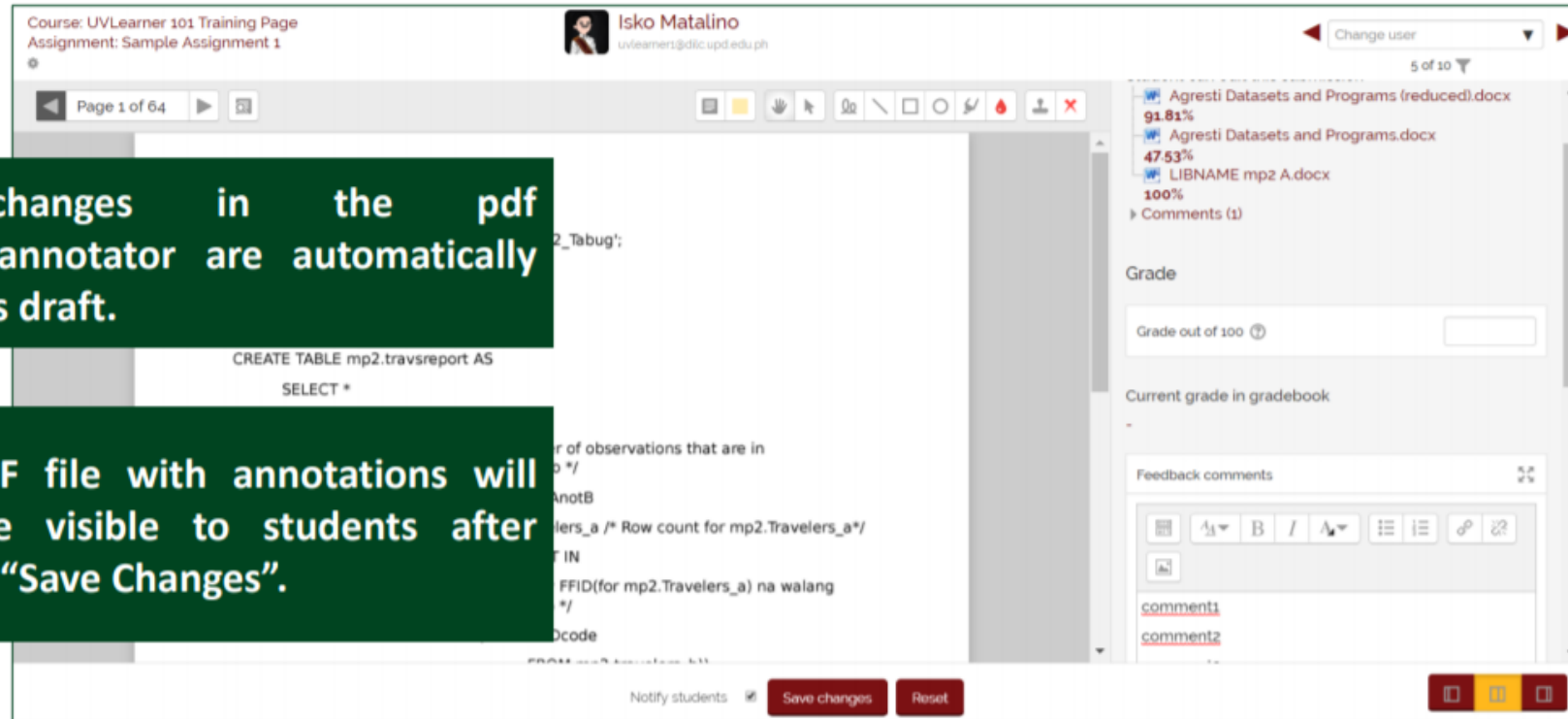
**STEP 4: Review submission, give feedback, and/or input grade.**



All changes in the pdf viewer/annotator are automatically saved as draft.



The PDF file with annotations will only be visible to students after clicking "Save Changes".



The screenshot displays the UVLearner 101 Training Page interface. At the top, the course is identified as "UVLearner 101 Training Page" and the assignment as "Sample Assignment 1". The user is logged in as "Isko Matalino" (uvleamers1@dlc.upd.edu.ph). The interface includes a PDF viewer on the left, a file list on the right, and a gradebook section at the bottom right.

**File List:**

File Name	Grade
Agresti Datasets and Programs (reduced).docx	91.81%
Agresti Datasets and Programs.docx	47.53%
LIBNAME mp2 A.docx	100%

**Gradebook:**

Grade out of 100:

Current grade in gradebook: -

**Feedback comments:**

comment1  
comment2

Buttons at the bottom: Notify students, Save changes, Reset.

# Creating a Forum Activity

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# Creating a Forum Activity

The screenshot displays the Moodle course editor interface. At the top, a dark red header bar contains 'My Courses', 'Quick Links', the user profile 'Ian Lemuel Cruz', and a 'Change Settings' link. Below this is a light gray bar with the 'test course' logo and a 'Turn editing off' button. A breadcrumb trail shows '1. Beta Testing > testcourse'. The main content area lists 'Announcements', 'Topic 1', and 'Topic 2'. To the right of 'Topic 1', there is a red box with the text 'STEP 1: Click "Add an activity or resource" under the topic/section where forum belongs.' and another red box stating 'A pop-up window will appear... (next page)'. An arrow points from the second box to the '+ Add an activity or resource' button. To the right of the main content area, there are two sidebars: 'Search forums' with a search input and 'Go' button, and 'Latest announcements' with a message that no news has been posted yet. A mouse cursor is shown hovering over the '+ Add an activity or resource' button.

My Courses Quick Links Ian Lemuel Cruz Change Settings

test course

Turn editing off

> 1. Beta Testing > testcourse

Announcements

Topic 1

Topic 2

STEP 1: Click "Add an activity or resource" under the topic/section where forum belongs.

A pop-up window will appear... (next page)

+ Add an activity or resource

Search forums

Go

Advanced search

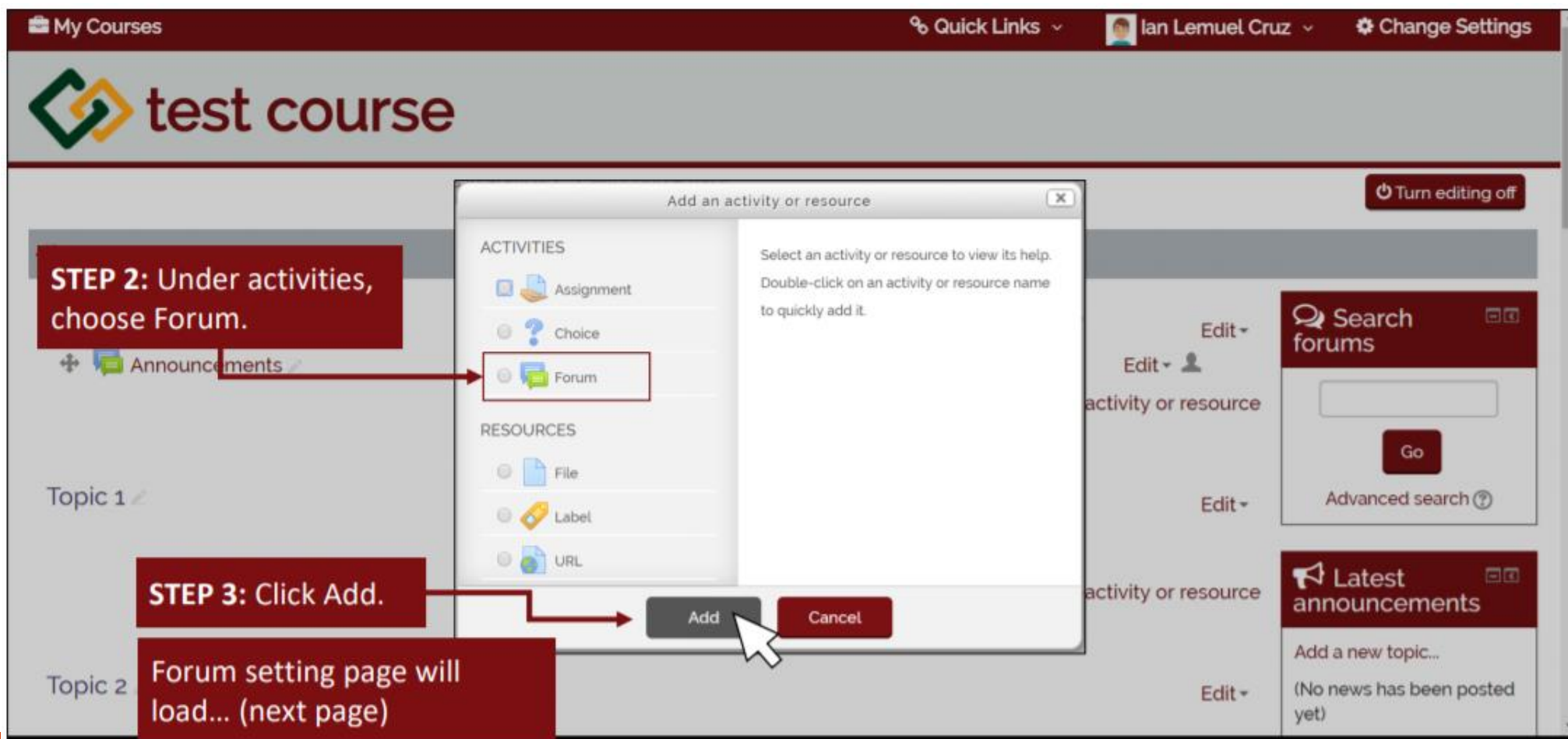
Latest announcements

Add a new topic...

(No news has been posted yet)



# Creating a Forum Activity



The screenshot shows the Moodle interface for creating a new activity. The 'Add an activity or resource' dialog box is open, displaying a list of activities and resources. The 'Forum' activity is highlighted in the 'ACTIVITIES' section. A red box highlights the 'Forum' option, and a red arrow points from the 'Announcements' link in the course content to this box. Another red arrow points from the 'Add' button at the bottom of the dialog box to a red box labeled 'STEP 3: Click Add.'.

**STEP 2: Under activities, choose Forum.**

**STEP 3: Click Add.**

Forum setting page will load... (next page)

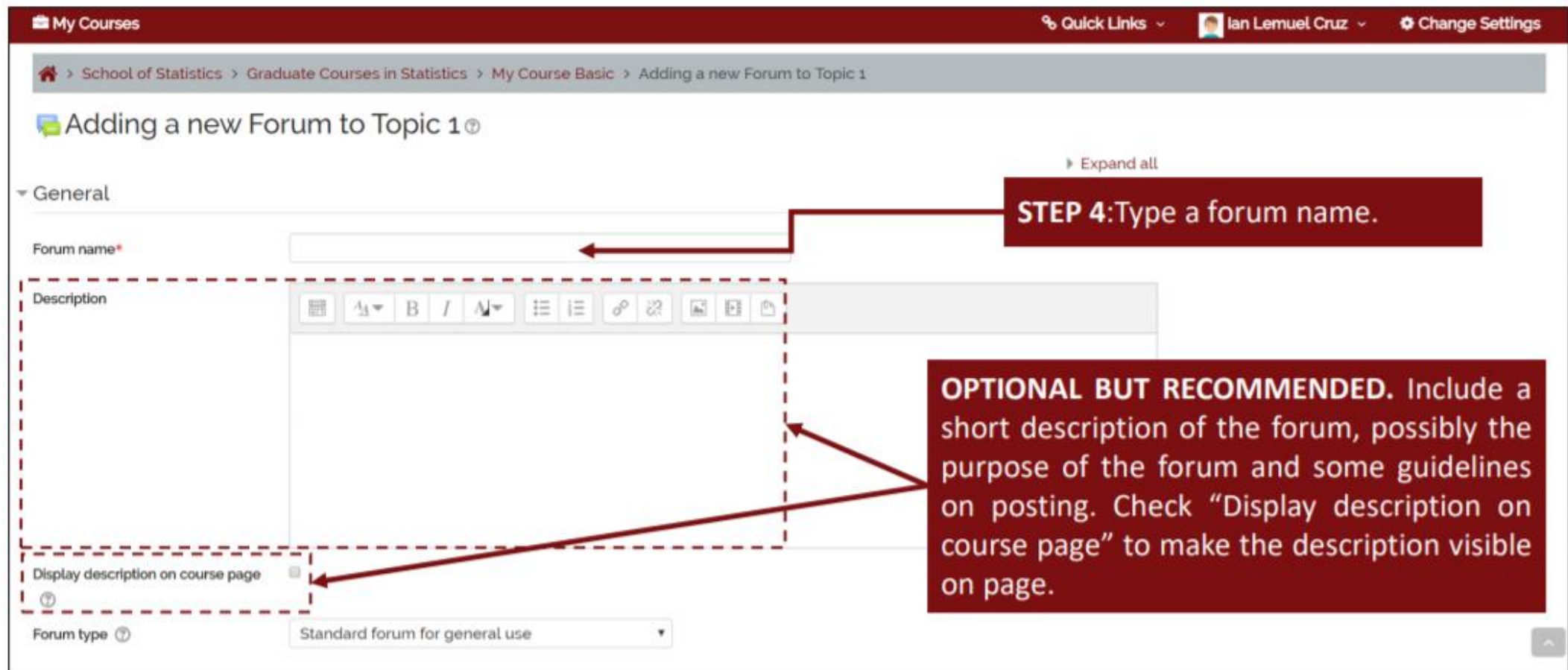
The dialog box contains the following sections:

- ACTIVITIES**
  - Assignment
  - Choice
  - Forum
- RESOURCES**
  - File
  - Label
  - URL

Buttons at the bottom: Add, Cancel.

Background interface elements include: 'My Courses', 'Quick Links', 'Ian Lemuel Cruz', 'Change Settings', 'test course', 'Turn editing off', 'Search forums', and 'Latest announcements'.

# Creating a Forum Activity



The screenshot shows the 'Adding a new Forum to Topic 1' interface. At the top, there is a breadcrumb trail: Home > School of Statistics > Graduate Courses in Statistics > My Course Basic > Adding a new Forum to Topic 1. Below this, the title 'Adding a new Forum to Topic 1' is displayed. A red box labeled 'STEP 4: Type a forum name.' points to the 'Forum name\*' text input field. Another red box labeled 'OPTIONAL BUT RECOMMENDED. Include a short description of the forum, possibly the purpose of the forum and some guidelines on posting. Check "Display description on course page" to make the description visible on page.' points to the 'Description' text area and the 'Display description on course page' checkbox. The 'Description' area includes a rich text editor toolbar with icons for text formatting and insertion. At the bottom, the 'Forum type' dropdown menu is set to 'Standard forum for general use'.

My Courses Quick Links Ian Lemuel Cruz Change Settings

> School of Statistics > Graduate Courses in Statistics > My Course Basic > Adding a new Forum to Topic 1

Adding a new Forum to Topic 1

Expand all

General

Forum name\*

Description

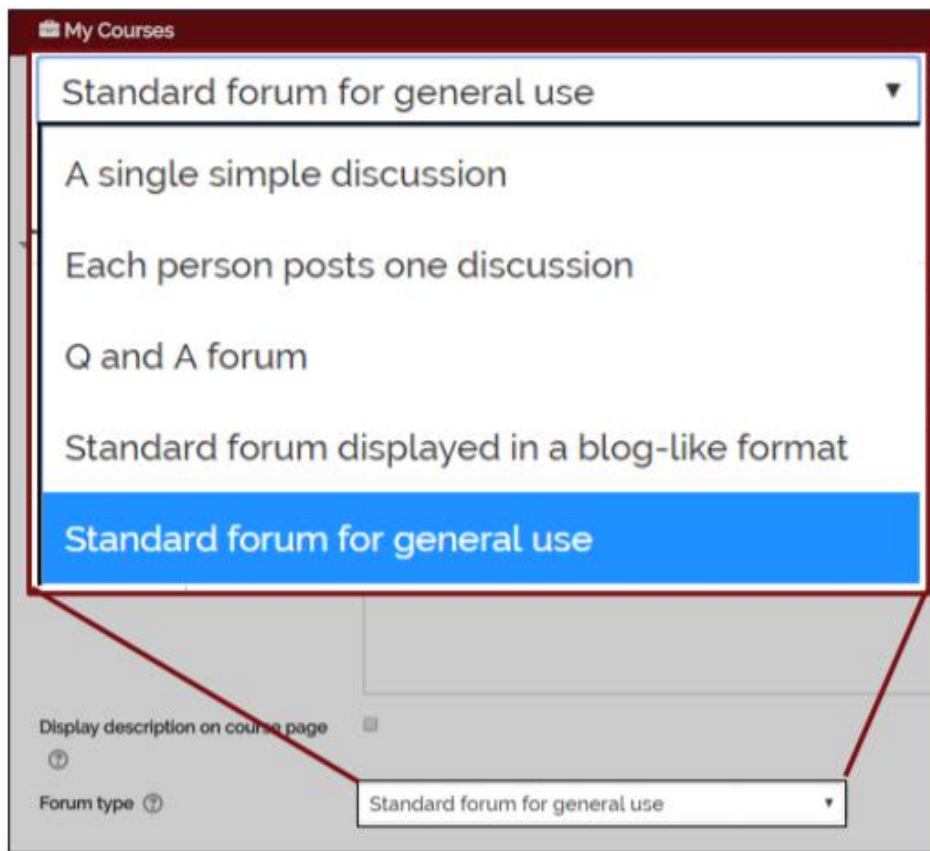
Display description on course page

Forum type Standard forum for general use

**STEP 4: Type a forum name.**

**OPTIONAL BUT RECOMMENDED.** Include a short description of the forum, possibly the purpose of the forum and some guidelines on posting. Check "Display description on course page" to make the description visible on page.

# Creating a Forum Activity



My Courses

Standard forum for general use ▼

A single simple discussion

Each person posts one discussion

Q and A forum

Standard forum displayed in a blog-like format

**Standard forum for general use**

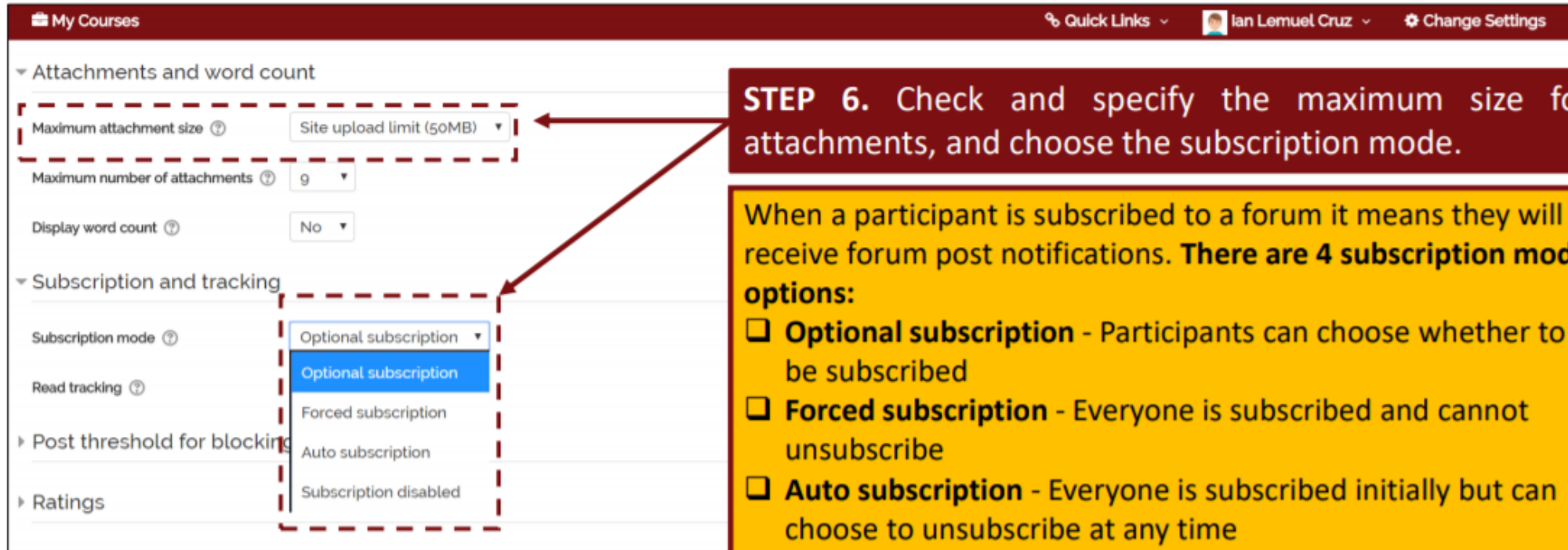
Display description on course page ☐

Forum type

**STEP 5.** Choose what forum type is best for your class/objective.

- ☐ **A single simple discussion** - A single discussion topic which everyone can reply to (cannot be used with separate groups).
- ☐ **Each person posts one discussion** - Each student can post exactly one new discussion topic, which everyone can then reply to.
- ☐ **Q and A forum** - Students must first post their perspectives before viewing other students' posts.
- ☐ **Standard forum displayed in a blog-like format** - An open forum where anyone can start a new discussion at any time, and in which discussion topics are displayed on one page with "Discuss this topic" links.
- ☐ **Standard forum for general use** - An open forum where anyone can start a new discussion at any time.

# Creating a Forum Activity



My Courses Quick Links Ian Lemuel Cruz Change Settings

▼ Attachments and word count

Maximum attachment size <sup>?</sup> Site upload limit (50MB)

Maximum number of attachments <sup>?</sup> 9

Display word count <sup>?</sup> No

▼ Subscription and tracking

Subscription mode <sup>?</sup> Optional subscription

Read tracking <sup>?</sup> No

► Post threshold for blocking

► Ratings

Optional subscription

Optional subscription

Forced subscription

Auto subscription

Subscription disabled

**STEP 6.** Check and specify the maximum size for attachments, and choose the subscription mode.

When a participant is subscribed to a forum it means they will receive forum post notifications. **There are 4 subscription mode options:**

- ☐ **Optional subscription** - Participants can choose whether to be subscribed
- ☐ **Forced subscription** - Everyone is subscribed and cannot unsubscribe
- ☐ **Auto subscription** - Everyone is subscribed initially but can choose to unsubscribe at any time
- ☐ **Subscription disabled** - Subscriptions are not allowed

# Creating a Forum Activity

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□ Step 7: Scroll down and click save!



# Setting up an Online Poll (Choice Activity)

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# Adding a Choice Activity

The screenshot displays the Moodle LMS interface for a course titled "test course". The top navigation bar includes "My Courses", "Quick Links", the user profile "Ian Lemuel Cruz", and a "Change Settings" link. A "Turn editing off" button is located in the top right corner of the course content area. The breadcrumb trail shows the path: Home > 1. Beta Testing > testcourse. On the left, there is a sidebar with "Announcements" and a list of topics: "Topic 1" and "Topic 2". In the main content area, under "Topic 1", there is a red box with the text: "STEP 1: Click 'Add an activity or resource' under the topic/section where the poll belongs." Below this, another red box states: "A pop-up window will appear... (next page)". An arrow points from this second box to the "+ Add an activity or resource" link. To the right of the topics, there are "Edit" links for each topic and a link labeled "an activity or resource". On the far right, there are two sidebars: "Search forums" with a search input and a "Go" button, and "Latest announcements" which currently shows no news.

My Courses Quick Links Ian Lemuel Cruz Change Settings

test course

Turn editing off

Home > 1. Beta Testing > testcourse

Announcements

Topic 1

Topic 2

STEP 1: Click "Add an activity or resource" under the topic/section where the poll belongs.

A pop-up window will appear... (next page)

+ Add an activity or resource

an activity or resource

Edit

Edit

Edit

Edit

Search forums

Go

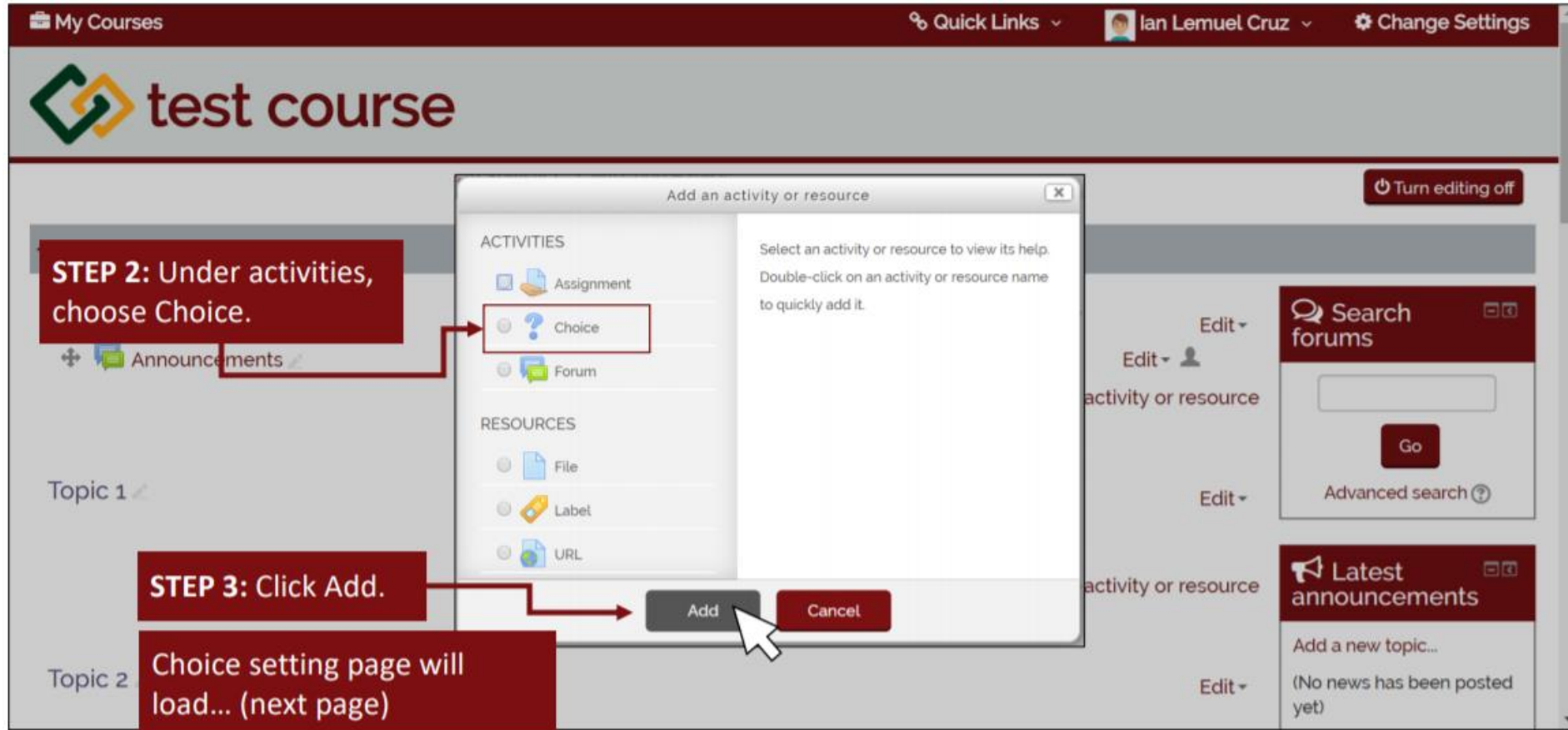
Advanced search

Latest announcements

Add a new topic...

(No news has been posted yet)

# Adding a Choice Activity



The screenshot shows the Moodle interface for adding an activity or resource. The dialog box is titled "Add an activity or resource" and contains two sections: "ACTIVITIES" and "RESOURCES". In the "ACTIVITIES" section, the "Choice" activity is highlighted with a red box. A red arrow points from a text box labeled "STEP 2: Under activities, choose Choice." to this box. Below the "ACTIVITIES" section, the "Add" button is highlighted with a red box. A red arrow points from a text box labeled "STEP 3: Click Add." to this button. Another red arrow points from a text box labeled "Choice setting page will load... (next page)" to the "Add" button. The background shows the "test course" page with a "Turn editing off" button and a search bar.

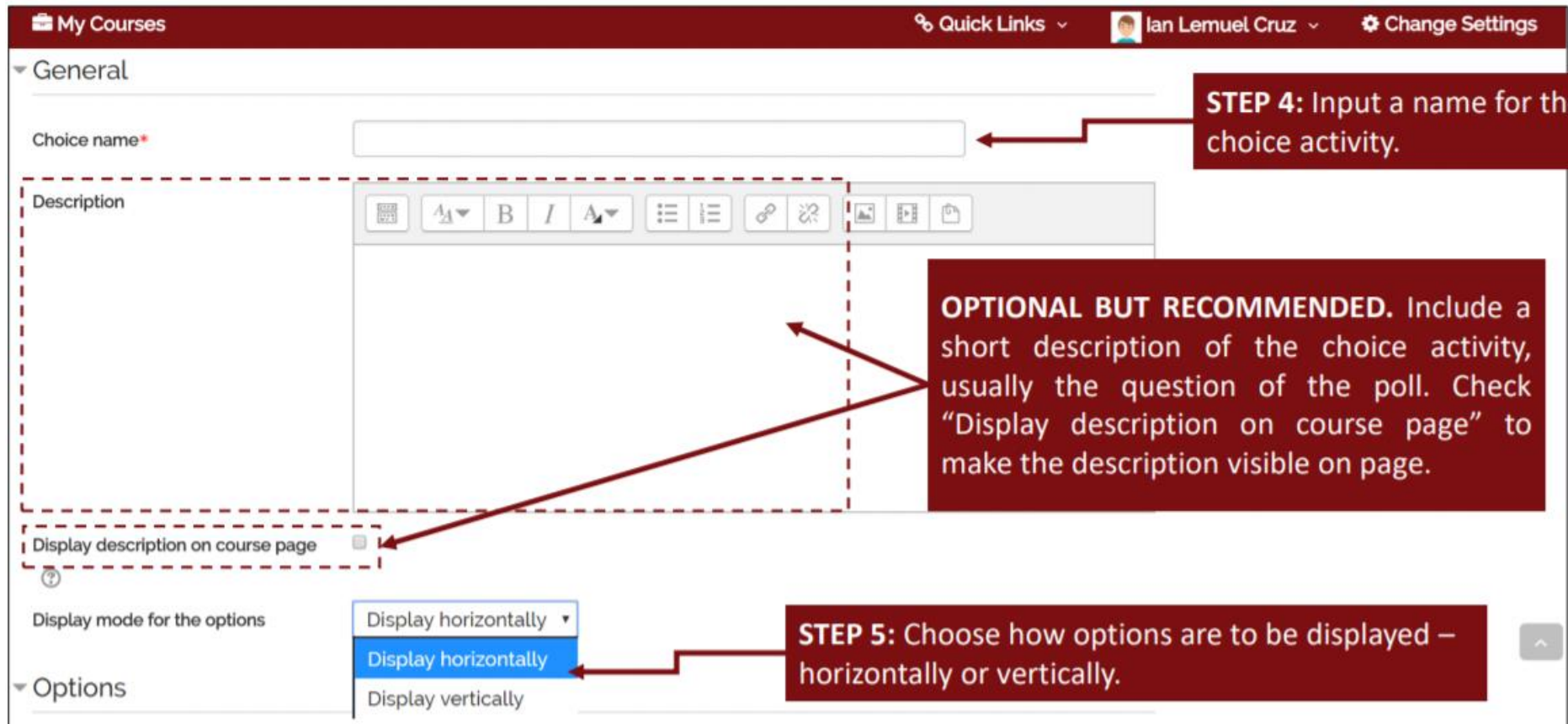
**STEP 2:** Under activities, choose Choice.

**STEP 3:** Click Add.

Choice setting page will load... (next page)



# Adding a Choice Activity



**My Courses** Quick Links Ian Lemuel Cruz Change Settings

▼ General

Choice name\*

Description

Display description on course page ☐

Display mode for the options

▼ Options

Display horizontally  
Display horizontally  
Display vertically

**STEP 4:** Input a name for the choice activity.

**OPTIONAL BUT RECOMMENDED.** Include a short description of the choice activity, usually the question of the poll. Check "Display description on course page" to make the description visible on page.

**STEP 5:** Choose how options are to be displayed – horizontally or vertically.

# Adding a Choice Activity

**My Courses** **Quick Links** **Ian Lemuel Cruz** **Change Settings**

Allow choice to be updated	<input type="text" value="No"/>
Allow more than one choice to be selected	<input type="text" value="No"/>
Limit the number of responses allowed	<input type="text" value="No"/>
<input type="text" value="Option 1"/> <input type="text" value="1"/>	<input type="text"/>
<input type="text" value="Limit 1"/>	<input type="text" value="0"/>
<input type="text" value="Option 2"/> <input type="text" value="1"/>	<input type="text"/>
<input type="text" value="Limit 2"/>	<input type="text" value="0"/>
<input type="text" value="Option 3"/> <input type="text" value="1"/>	<input type="text"/>
<input type="text" value="Limit 3"/>	<input type="text" value="0"/>
<input type="text" value="Option 4"/> <input type="text" value="1"/>	<input type="text"/>

**STEP 6:** Create choices for the poll.

# Adding a Choice Activity

**My Courses** **Quick Links** **Ian Lemuel Cruz** **Change Settings**

▼ Availability

Restrict answering to this time period ☐

Open

3

▼

November

▼

2017

▼

19

▼

10

▼

Until

3

▼

November

▼

2017

▼

19

▼

10

▼

Show preview

☐

▼ Results

Publish results

Do not publish results to students

▼

Privacy of results

Publish anonymous results, do not show student names

▼

Show column for unanswered

No

▼

Include responses from inactive/suspended users

No

▼

STEP 7: Set up a deadline for answering the poll.

STEP 8: Decide whether results will be shared to students or not.

STEP 9: Scroll down and click save!

Save and return to course

Save and display

Cancel