

## **UP Diliman Data Protection Team Holds Records Management and Data Privacy Capacity Building Seminars**

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The Diliman Data Protection Team successfully held a series of seminars in various units and offices in UP Diliman. The University of the Philippines Diliman, in its aim to educate all employees of the new law, Republic Act 10173 known as the Data Privacy Act of 2012, held a series of seminars to promote effective records management as enshrined in Republic Act 9470 otherwise known as the National Archives of the Philippines Act of 2007. These two laws must be linked together to achieve the objectives of the seminar which are to make UP personnel, REPS, admin and faculty familiar with the different processes of records management and to be able to understand while developing an in-depth understanding of the importance of effective and efficient records management.

### **College of Science Batch 1 (May 18, 2018)**



**College of Engineering (April 16, 2018)**



School of Economics (June 6, 2018)





**ISSI Batch 1 (June 18, 2018)**





College of Fine Arts (July 2, 2018)



**School of Library and Information Studies and University Library (July 26, 2018)**



College of Mass Communication (August 10, 2018)





**College of Architecture and Archeological Studies Program (August 31, 2018)**





**National Institute of Geological Sciences (September 10, 2018)**



University Health Service (October 26, 2018)





**Human Resource Development Office (November 9, 2018)**





University of the Philippines Integrated School Batch 1(November 11, 2018)





**Supply and Property Management Office Diliman (November 28, 2018)**





Asian Center (December 12, 2018)





**1<sup>st</sup> Cluster February 20, 2019 (OUR, CSSP, Accounting, Cash Office, CHE, SOLAIR, CSRC, NIMBB, OVCAA, CSWCD, CSO, University Library, DMST, CIS)**





**2<sup>nd</sup> Cluster February 27, 2019 (OUR, CSSP, ISSI, Cash Office, Accounting, CS, CHE, DILC, CIDS, CSO, SOLAIR, OVCAA, DLO, SDC, Institute of Chemistry, DMST, CMO, CSRC, Diliman Police)**





**3<sup>rd</sup> Cluster March 14, 2019 (SURP, NSRI, NCPAG, OVCSA, CSWCD, CSRC, MSI, OC, CS LIBRARY, BUDGET OFFICE, CHE, IIS, OVCAA, DIO, OUR, DLO, UNIVERSITY LIBRARY, SOLAIR, ACCOUNTING OFFICE, UHS, CASH OFFICE, SDC)**







**4<sup>th</sup> Cluster March 28, 2019 (Office of Student Housing, UMT/PABX, College of Education, Office of Scholarships and Grants, SURP, NSRI, CHK, NCPAG, COLLEGE OF MUSIC, OVCSA, CSWCD, COLLEGE OF SCIENCE/ADMIN, OADRIDE, NIGS, MSI, TMC, OC, CS LIBRARY, CFA, BUDGET OFFICE, CMC, CHE, CAL, IIS, OVCAA)**











**5<sup>th</sup> Cluster May 9, 2019 (All offices under OVCCA- Batch 1)**





6<sup>th</sup> Cluster May 31, 2019 (All office under OVCCA- Batch 2)







**7<sup>th</sup> Cluster June 14, 2019 (College of Science-Batch 2)**





**8<sup>th</sup> Cluster July 5, 2019 (Office of Student Housing, Office of Counseling and Guidance, Business Concessions Office, UMT/PABX, Office of the Campus Architect, Sentro ng Wikang Filipino, Campus Maintenance Office, Office for Initiatives in Culture and the Arts, UP Theater, College of Education, CHK, UCC, NCPAG, COE, COLLEGE OF MUSIC, OSA, OVCSA, CSWCD, OVCA, ISSI, STAT, TFSWM)**









**9<sup>th</sup> Cluster July 19, 2019 (University Food Service, Office of Student Housing, Office of Counseling and Guidance, Business Concessions Office, UMT/PABX, Office of the Campus Architect, Sentro ng Wikang Filipino, UP Film Center, Campus Maintenance Office, Office for Initiatives in Culture and the Arts, UP Theater, Bulwagan ng Dangal, College of Education, Office of Scholarships and Grants, SURP, NSRI, Likha-an Resource Center)**







University Hotel (August 30, 2019)







**ISSI Batch 2 (September 3, 2019)**





UPIS Batch 2 Student Interns, Student Assistants, Teachers (September 13, 2019)





To this end, the Data Privacy Capacity Building intends to educate UPD units on data privacy and information security, and empower our University to comply with data privacy regulations. The Data Protection Office educates UP personnel the proper procedure in processing personal information, sensitive personal information, and privileged information while protecting the person's identity from unauthorized and unnecessary processing. It is the University's purpose to be diligent in implementing and securing rules in following the data privacy principles of Transparency, Legitimacy of Purpose and Proportionality as the vital keys in protecting individual personal information.