# Call for Nominations to the Asian Institute of Tourism (AIT) Deanship

The Search Committee for the Deanship of the Asian Institute of Tourism shall receive nominations from 8:00am of 2 September 2019 to 5:00pm of 20 September 2019. Please submit the following documents (in both printed copies with original signatures as appropriate and soft copies in CD-ROM or USB drive) within office hours to Asst. Prof. Nappy L. Navarra, Research Program Office, UP College of Architecture Complex, E. Delos Santos St., UP Diliman (Tel. No: 981-85-00 local 3134):

- 1. Nominator(s)'s signed nomination letter containing the justification of the nomination (please include current contact details of the (first) nominator);
- 2. Nominee's summarized curriculum vitae (at most three (3) pages);
- 3. Nominee's signed letter of acceptance of nomination, stating willingness to serve as Dean; and
- 4. Nominee's plans for the institute in broad terms, to include his/her flagship programs and ideas for smooth transitions.

All letters/nominations shall be addressed to:

The Search Committee for the Deanship of Asian Institute of Tourism (AIT)

Through:

Asst. Prof. Nappy L. Navarra
E. Delos Santos St., UP Diliman, Quezon City
UP College of Architecture

#### Who may nominate:

Personnel of the Institute, its students and alumni, others from outside of the Institute, interested candidates.

#### Who May Be Nominated:

Any individual who has the following minimum qualifications may be nominated:

- 1. A strong commitment to both academic freedom and academic excellence as well as the values, ideals, and purposes of the University consistent with its unique and distinctive leadership role in higher education and development (RA 9500, Secs. 3, 5, and 6)
- 2. Distinction or outstanding academic credentials in the nominee's field of expertise which should be along the lines of the college's/unit's disciplines or fields
- 3. Filipino citizenship
- 4. Leadership qualities coupled with administrative or managerial capability
- 5. Willingness to serve full term of three (3) years
- 6. Resource generation capability

NOTED

Chancellor I/P Diliman

## **Schedule of Activities**

Call for Nominations	2 September 2019	
Deadline for Submission of Nomination	20 September 2019	
Public Forum where the incumbent presents an end of term report, and nominees present their vision and mission statement	27 September 2019	Asian Institute of Tourism (AIT)
Nomination Committee Meeting with Different Stakeholders (Faculty, Staff, Students, Alumni)	1, 2 & 4 October 2019 (9:00am-12:00nn)	Institute of Small Scale Industries (ISSI)
Nomination Committee Interviews with nominees	3 October 2019	Office of the Chancellor
Submission of Report and Recommendation to the President	14 October 2019	

## **Nomination Committee:**

## LENORE P. DELA CRUZ

College of Social Work and Community Development (CSWCD)

## NORBERTO R. MADRIGAL

College of Human Kinetics

## NAPPY L. NAVARRA

College of Architecture

## **ANDRE PALACIOS** (UP President Representative)

College of Law