

**Call for Nominations to the  
Cesar E.A. Virata School of Business (VSB) Deanship**

The Office of the College Secretary, Cesar E.A. Virata School of Business shall receive nominations from 12:00nn of 27 September 2016 to 5:00pm of 5 October 2016. Please submit the following documents (both printed copies with original signatures, as appropriate, and soft copies in USB drive):

1. Nominator(s)'s signed nomination letter containing the justification for the nomination (please include current contact details of the (first) nominator)
2. Nominee's summarized curriculum vitae (at most 3 pages)
3. Nominee's signed letter of acceptance of the nomination, stating willingness to serve as Dean
4. Nominee's Vision and Plans for the School

All letters/nominations shall be addressed to:

Dr. Michael L. Tan  
Chancellor, UP Diliman  
Nomination – Deanship of the Virata School of Business  
Through:  
**Prof. Manuel C. Manuel III**  
**Office of the College Secretary**  
**Cesar E.A. Virata School of Business**  
**University of the Philippines – Diliman**  
**Diliman, Quezon City**

Who May Nominate:

VSB Faculty, Staff and Students, UP Alumni and other interested Stakeholders

Who May be Nominated:

Any UP tenured faculty member with the following minimum qualifications:

1. Earned PhD in business administration, finance, management science and other allied disciplines
2. Authorship of peer – reviewed research publications in business administration and other related topics
3. Relevant administrative experience

Schedule of Activities

- Call for Nominations 27 September 2016
- Deadline for Submission of Nominations 5pm, 5 October 2016
- Submission of Report to the Office of the Chancellor 14 October 2016

*Distribute to all  
Deans, Deanships*

**NOTED**

*[Signature]*  
**MICHAEL L. TAN**  
Chancellor  
U.P. Diliman